

KELSO POLICE DEPARTMENT

Come join our records team

We are seeking a self-motivated and service-oriented individual to join the KPD records team. This full time position will be responsible for operating and maintaining the law enforcement records of KPD, responding to public disclosure requests and providing individual advocacy services to victims of domestic violence.

If you're the right one for this position, you will have previous office experience, preferably law enforcement related, and can be counted on for the timely and accurate completion of assigned tasks while ensuring a positive image of the City.

Please visit the City of Kelso website www.kelso.gov for a complete job description and instructions on how to apply. Deadline to apply is Oct. 29th.



NOW HIRING

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**RECORDS
SPECIALIST/
DV ADVOCATE**

Salary/Benefits:

\$3,538-\$4,385 DOE
Classification Range P-6
Comprehensive benefits package and membership in the Kelso Police Association.



Mission Statement

To proudly serve and protect our community with integrity and professionalism while upholding the Constitution of the United States without prejudice or bias.

201 S. Pacific Ave.
Kelso, WA 98626
(360) 423-1270

