



Parks and Recreation Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



AGENDA PARK BOARD MEETING September 19, 2013 6:00 PM-Council Chambers

1. Call To Order – Scott DeRosier
2. Approve August 15, 2013 Meeting Minutes:
3. Comments From Audience
4. Park and Recreation Comprehensive Plan Update
5. Parks Updates – Tim Mackin
6. Park Board Comments
7. Adjourn Meeting



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Park Board Meeting
September 19, 2013 @ 6:00pm
City Hall Council Chambers

Attendees:

1. Jerry Phillips
2. Scott DeRosier
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



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Park Board Meeting

August 15, 2013

Call to Order:

Scott DeRosier called the meeting to order at 6:00 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

Park Board Members

Scott DeRosier
Jerry Phillips
Dan Jones
Bob Smith
Pamela Jo (PJ) Enbusk

Staff

Tim Mackin, Parks Lead
Nina Caulfield, Recording Secretary
David Sypher, Director of Public Works
Amy Mullerleile, Assistant to the City Manager

Excused Absence

Council Representation:

Gary Archer, City of Kelso Council Member

Approval of Minutes:

MOTION: Jerry made the motion, seconded by Dan to approve the minutes of May 16, 2013. Motion carried, all in favor.

Business:

1. Park and Recreation Comprehensive Plan Update

A proposed redlined version of the current plan was distributed to the Board Members (see attached). Staff has requested input from the Board Members for the Goals and Objectives section, as well as Table 4 - Six Year Capital Improvement Plan, 2008-2013 for Parks and Facilities. The Board Members are to submit their input by mail or email prior to the next meeting. Amy also distributed a revision schedule (see attached) and explained the process and timeline for a 2014-2020 final document. David explained the redlines in detail. Discussion followed.

Dan suggested that the Park Surveys be sent to homes through the schools. Scott gave staff a copy of the Aldercrest area to spark discussion about recreation possibilities. David responded that he has been working with FEMA to obtain passive recreation use and has just recently received a verbal approval.

2. Kelso Babe Ruth Fundraising Event at Tam O'Shanter Park – Bob Smith



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Bob explained that All Stars are looking for fundraising opportunities. The group would like to host a Zombie Tag Event the weekend before Halloween, at Tam O'Shanter park. There would be three age groups running at three different times. It would be a check point course between the zombies and the unaffected. David explained that the process would be: 1. Obtain a Special Events Permit, 2. Seek consultation from staff prior to submittal, 3. Decide if there will be a fee for entry, if so, obtain separate insurance. Once a more complete proposal is received, more guidance will be able to be given. He also suggested that a recommendation from Park Board would benefit the cause. Discussion followed. It was decided that a plan would be brought before the Board prior to receiving their recommendation.

3. Parks Updates – Tim Mackin

- a. The summer helpers last day is tomorrow, he has done a great job.
- b. I had the luck of having a community service person who is a commercial painter. He redid the bathrooms and did an amazing job.
- c. Rotary Spray Park restrooms have been a tremendous chore trying to keep them clean of vandalism from drug abusers from using them for overnight stays. Because of this, the locking magnet timer settings have been set to earlier and a City worker will now verify that they are locked and empty at the end of the day.
- d. A large tree was removed from near the covered area in Tam O'Shanter as well as several from Scot Hollow park.
- e. Was a very busy summer with park reservations, the numbers have increased over prior years.
- f. Gearing up for the Highlander Festival.

4. Park Board Comments

- a. Scott has requested that staff bring all potential changes to our parks to the Park Board. No matter how small, the Board would like to provide input. The Cell Towers are an example as to where things could have been better implemented had the Board had a chance to review the proposal.

Jerry made a motion to adjourn the meeting, PJ seconded. Motion carried, all in favor. Meeting adjourned at 7:07 pm.

Approved:



Scott DeRosier



Nina Caulfield, Recording Secretary