



Parks and Recreation Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



AGENDA PARK BOARD MEETING April 21, 2016 5:00 PM-Council Chambers

1. Call To Order – Scott DeRosier
2. Approve January 21, 2016 Meeting Minutes
3. Comments from Audience
4. Discussion:
 - Service Animals in Ball Parks
5. Bylaw Updates
6. Parks Updates – Geary Martin
7. Park Board Comments
8. Adjourn Meeting



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Park Board Meeting
April 21, 2016 @ 5:00pm
City Hall Council Chambers

Attendees:

1. Gandy Johnson
2. Camille Sutton
3. Jim Sutton
4. Craig Smear
5. Katherine Sutton
6. Jerry Phillip
7. Nicole Vazquez
8. _____
9. _____
10. _____



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Park Board Meeting

January 21, 2016

Call to Order:

Jerry Phillips called the meeting to order at 5:15 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

Park Board Members

Jerry Phillips
Dan Graves
Bob Smith
Pamela Jo (PJ) Enbusk

Staff

Randy Johnson, Public Works Superintendent
Tim Mackin, Parks Lead
Nina Caulfield, Recording Secretary

Excused Absence

Scott DeRosier

Council Representation

Larry Alexander

Approval of Minutes:

MOTION: Bob made the motion, seconded by PJ to approve the minutes of July 16, 2015. Motion carried, all in favor.

Business:

(Election of Park Board Officers was moved to end of meeting due to anticipated late arrival of one of the members.)

1. **Introduction of New Park Board Member**

Randy introduced new Council Representative Larry Alexander

2. **Discussion:**

2016 League Agreements / Water Rate Changes

Randy explained that the City Council has approved the changes to the rates for irrigation accounts held by the leagues that use Tam O'Shanter Park. The domestic water rates will remain the same while the irrigation rates would change to 25% of the normal rate. Members agreed to this change and the matter will be referred to City Council for approval.

Park Support – Transfer of duties

Nina and Randy shared that changes in staff and responsibilities in regard to parks and the Park Board have been made. Erica Geisler (Operation's Assistant) will now be responsible for the



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League agreements and Nina Caulfield will be leaving the Park Board as she moves to her new position as Project Coordinator in Engineering. A new employee will be taking over Nina's responsibilities with the Park Board.

Park Rename Request

A citizen made a request at a prior Council meeting to rename the Commons Park to something that honored our Veterans. The Board discussed and agreed upon a name change to the Kelso Commons Park

MOTION: .PJ made a motion, Jerry seconded. Motion carried, all in favor to send the new name **Kelso Veterans Park** to the City Council for approval.

3. Park Updates – Tim Mackin

There are new LED lights in the 18 poles around the park. The park lost 2 large Ash trees during a recent wind storm. There has been no new activity on the bathroom project at Tam O'Shanter Park. JH Kelly has installed the plumbing. We are waiting for C&R to bring in a conveyer to lay the sand in preparation of concrete to be poured by Buddy Oliver. Scott is now taking the lead on this project as the SKNA dropped out.

4. Election of Officers

PJ nominated Scott for chair, Dan seconded. Hearing no other nominations, motion carried, all in favor.

Bob nominated Jerry for vice-chair, Dan seconded. Hearing no other nominations, motion carried, all in favor.

5. Park Board Comments

There was a discussion of the bylaws. Nina explained that if any changes were needed that now would be a good time. The Board discussed the attendance clause and decided not to put any extra restrictions on board members who volunteer and are hard to come by.

PJ welcomed the new Council Representative Larry Alexander.

MOTION: PJ made a motion to adjourn the meeting, Dan seconded. Motion carried, all in favor. Meeting adjourned at 5:40 pm.

Approved:

Scott DeRosier, Chair

Nina Caulfield, Recording Secretary