

Pastor Larry Jones, from the Faith Center, gave the invocation. Mayor Mike Karnofski led the flag salute. Mayor Karnofski called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Keenan Harvey, LaDonna Page, Mike Karnofski, Jim Hill, Brian Wood, and Lisa Alexander. Councilmember Lefebvre was absent.

**Agenda Approval:** Upon motion by Councilmember Harvey, seconded by Councilmember Page, the following 3 items were added to the agenda.

1. Contract Award – Ranney Collector Well Inspection and Cleaning Services
2. Discussion – Lads & Lassies Park
3. Discussion – Research Committees for Workshop Goals

Motion passed, all voting yes.

Upon motion by Councilmember Hill, seconded by Councilmember Wood, ‘Add a discussion continuation on the rehabilitation of Catlin Hall and direct the City Manager to prepare a plan for consideration.’ Councilmembers Wood, Harvey, Alexander, Page, and Hill voted yes. Mayor Karnofski voted no. Motion passed, 5 to 1.

**Minutes:** Upon motion by Councilmember Alexander, seconded by Councilmember Harvey, ‘Approve the Minutes of the 5/17/22 Regular Meeting and the 5/17/22 Special Meeting.’ Motion passed, all voting yes.

**PRESENTATION:**

**New Library Employee Introduction and Summer Programs:** Library Manager Natalce Corbett introduced Erik Moser as a new Kelso Librarian. Ms. Corbett, Mr. Moser, and Youth Services Librarian Victoria Rivera provided an overview of current and upcoming new material circulations and programs.

**CITIZENS BUSINESS:**

**Joy Walker,** Kelso Senior Center Board Member, spoke about maintaining the Catlin Hall.

**PUBLIC HEARING:**

**2022 HOME Program Dollars:** Adam Trimble, representing Longview-Kelso HOME Consortium, introduced Kosar McAllister as the new City of Longview Planner I. He provided an overview of the Federal Department of Housing and Urban Development grant requirements as they pertain to the Home Program. The City of Kelso’s portion of this grant is \$74,035. He provided the 5 year Strategic Plan and Goals. Discussion

followed.

Mayor Karnofski opened the public hearing at 6:36 PM. There being no comment from the public, Mayor Karnofski closed the public hearing at 6:36 PM.

**COUNCIL BUSINESS / MOTION ITEMS:**

**Interlocal Agreement Addendum No. 4 – Southwest Washington Regional Airport (SWRA) Administration, Management, and Maintenance Services:** Upon motion by Councilmember Harvey, seconded by Councilmember Alexander, ‘Approve Amendment No. 4 to the Interlocal Agreement with the SWRA. Motion passed, all voting yes.

**2022 HOME Program Grant Allocations:** Upon motion by Councilmember Wood, seconded by Councilmember Page, ‘Allocate \$30,000 of HOME Funding to Community House on Broadway, carry the remaining amount of \$44,071.00 to 2023 for Construction of Affordable Housing or Investment, and designate Lower Columbia Community Action program as the Community Housing Development Organization (CHDO). Motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Amending the Salary Schedule for Non-represented Employee Positions, Grade, FTE, and Salary Range:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Harvey, seconded by Councilmember Page, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING THE SALARY SCHEDULE FOR CITY NON-REPRESENTED EMPLOYEES ADOPTED AS PART OF THE BUDGET BY ORDINANCE 20-3951 AND AS AMENDED BY ORIDNANCE 21-3960.’ Motion passed, all voting yes.

**ITEMS ADDED BY COUNCIL AMENDING THE AGENDA:**

**Contract Award – Inspection and Cleaning Services for the Ranney Collector Well:** Upon motion by Councilmember Alexander, seconded by Councilmember Hill, ‘Approve the Contract with Layne Christensen Co. for \$346,000.’ Discussion followed. Motion passed, all voting yes.

**Discussion – Lads & Lassies Park:** Councilmember Alexander spoke about the condition of the park. Discussion followed. With the consensus of the Council, staff was directed to research the cost of repairs and bring back to council for consideration.

**Discussion – Workshop Proposal:** Mayor Karnofski proposed that committees consisting of councilmembers and staff are formed to research certain goals that were discussed in the strategic planning workshops. With the consensus of the Council, a committee on branding and façade improvements and a committee on zoning were formed.

**Discussion – Catlin Hall (Kelso Senior Center) Improvements:** Councilmember Hill proposed that staff be directed to develop a scope of work to determine cost of the repairs to the Catlin Hall and bring back to the Council for consideration. Lengthy discussion followed. The consensus of the Council was that no direction to staff would be given at this time.

**MANAGER’S REPORT:**

**Andrew Hamilton:** 1) Commented on meetings he recently attended. 2) Spoke about staff out with COVID. 3) Reported that the Disc Golf Course will be enlarged by way of an MOU with the Kelso School District. 4) Commented that if any Councilmember is interested in attending the AWC Annual Conference to let staff know. 5) Provided a Public Works staffing update. 6) By request of Councilmember Harvey, he provided an update on acquiring federal lobbyists.

**STAFF REPORTS:**

**Finance Director/City Clerk Brian Butterfield:** Provided an update on the state audit. He commented that the exit conference will be June 28, 2022, and invitations will be sent out.

**Community Development Director/Senior Engineer Mike Kardas:** 1) Provided an update on the contaminated soil discovered during the Oak and 4<sup>th</sup> Street project. 2) Provided an update on the 3<sup>rd</sup> phase of the Tam O’ Shanter Improvements project. 3) Commented that the Transportation Improvement Program and Capital Improvement Program will be coming to Council in the near future.

**Utility Operations Manager Devin Mackin:** Reported on current activities of all the divisions in the Public Works Department.

**Chief of Police Darr Kirk:** 1) Reported on the new CAD system. 2) Spoke about the upcoming Annual Special Olympics Torch Run. 3) Provided a staffing update. 4) Commented the Kelso High School graduation is this Saturday.

**COUNCIL REPORTS:**

**Jim Hill:** Reported on the Cowlitz County Homeless Board meeting he recently attended.

**LaDonna Page:** Spoke about an email she received regarding the condition on a portion of Minor Road.


**Lisa Knight Alexander:** Reported on the Transit Authority Board she recently attended.


**Brian Wood:** Reported on the Airport Authority Board he recently attended.

**Keenan Harvey:** 1) Reported on the Cowlitz Economic Development Council meeting and the Chamber Board Meeting he attended. 2) Spoke about a meeting with Candidate for the Secretary of State Julie Anderson.

**Mike Karnofski:** 1) Recommended Council to attend the AWC conference. 2) Reported on the Southwest Regional Transportation Organization meeting, the Kelso Business and Community Association meeting, the Industrial Way and Oregon project meeting, and the Council of Governments meeting he attended.

There being no further business, Mayor Karnofski adjourned the meeting at 7:42 PM.

  
Deputy **MAJOR**

  
**CITY CLERK**