

Pastor Marvin Kasemeier, from New Song Worship Center, gave the invocation. Mayor Nancy Malone led the flag salute. Mayor Malone called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were David Futcher, Kim Lefebvre, Nancy Malone, Mike Karnofski, Jeffrey McAllister, and Larry Alexander. Councilmember Jim Hill was absent.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, 'Approve the Minutes of the 12/03/19 Regular Meeting and the 12/03/19 Special Meeting,' motion passed, all voting yes.

**CITIZENS' BUSINESS:**

**Eric and Amy Brudi,** the main contributors to the Kelso K9 program, spoke about how a K9 program would benefit the Kelso Police Department and the community. Chief Darr Kirk thanked Mr. and Mrs. Brudi for their generous donation and spoke about the upcoming training process for the dog.

**Dennis Weber,** Cowlitz Transit Authority Board Chairman, presented Councilmember Alexander with a plaque thanking him for his service on the Cowlitz Transit Authority Board.

**CONSENT AGENDA:**

1. Water Treatment Chemical Purchase Award Bids for Year 2020
2. Authorize Purchase of Vactor Truck for Public Works
3. Auditing of Accounts: \$1,710,88.58

Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$1,710,88.58,' motion carried, all voting yes.

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Amending Kelso Municipal Code (KMC) Chapter 2.112 relating to Found Property:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING KELSO MUNICIPAL CODE CHAPTER 2.112 UNCLAIMED, SEIZED, AND SURPLUS PROPERTY,' motion passed, all voting yes.

**Ordinance No. (1<sup>st</sup> Reading) Declaration of Public Necessity:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY

OF KELSO AUTHORIZING THE ACQUISITION BY EMINENT DOMAIN OF CERTAIN PROPERTY NECESSARY TO BE ACQUIRED FOR PUBLIC PURPOSES IN CONNECTION WITH THE WEST MAIN REALIGNMENT PROJECT – PHASE 2.’ Discussion followed. Councilmembers Futcher, Lefebvre, Malone, Karnofski, and Alexander voted yes. Councilmember McAllister voted no. Motion passed, 5 to 1.

**Ordinance No. (1<sup>st</sup> Reading) Amending Ordinance 19-3937 relating to Water**

**Capital Facility Charge:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Karnofski, ‘Pass on 1<sup>st</sup> reading, ‘AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON AMENDING ORDINANCE NO 19-3937 FIXING THE WATER CAPITAL FACILITY CHARGE TO BE CHARGED BY THE CITY,’ motion passed, all voting yes.

**Ordinance No. 19-3940 – Amending KMC 2.80 relating to the Procurement Policy:**

The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, ‘Adopt Ordinance No. 19-3940, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING CHAPTER 2.80 KMC RELATING TO CONTRACT APPROVALS AND EXECUTION,’ motion passed, all voting yes.

**Ordinance No. 19-3941 – Budget Revision No.3 for the 2019 Fiscal Year:**

The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, ‘Adopt Ordinance No. 19-3941, ‘AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2019-2020 BIENNIAL BUDGET OF THE CITY.’ Motion passed, all voting yes.

**Resolution No. 19-1217 – Amending the Procurement Policies and Procedures**

**Manual:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, ‘Pass Resolution No. 19-1217, ‘A RESOLUTION OF THE CITY OF KELSO, AMENDING THE PROCUREMENT POLICIES AND PROCEDURES,’ motion passed, all voting yes.

**Resolution No. 19-1218 – Declare Surplus of certain Kelso Police Department Rifles:**

The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Futcher, ‘Pass Resolution No. 19-1218, ‘A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF KELSO TO BE SURPLUS AND DIRECTING THE DISPOSITION THEREOF.’ Motion passed, all voting yes.

**Resolution No. 19-1219 – Amending the Personnel Policy Handbook and Non-Represented Employee Salary Matrix:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Lefebvre, 'Pass Resolution No. 19-1219, 'A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO AMENDING RESOLUTION NO. 19-1213 AND ADOPTING CHANGES TO THE SALARY CLASSIFICATION SYSTEM FOR NON-REPRESENTED EMPLOYEES, AND AMENDING THE PERSONNEL POLICY HANDBOOK APPLYING TO THE EMPLOYEES OF THE CITY AS INDICATED THEREIN.' Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Andrew Hamilton:** 1) Reported on the Tree Lighting Festival and recognition of Bill Ammons for his philanthropy work in the community. 2) Reported on various meetings he attended. 3) Announced that there would be an executive session and a closed meeting following the regular session.

**STAFF REPORTS:**

**City Attorney Janean Parker:** Announced that there is an Open Public Meetings Act training session prior to the regular council meeting scheduled on January 7, 2020.

**Chief Darr Kirk:** 1) Reported on the 'Shop with a Cop' event. 2) Provided an update on the new officers' hiring and training status.

**COUNCIL REPORTS:**

**Larry Alexander:** Commented that it had been a pleasure serving on the council.

**Jeffrey McAllister:** No report.

**Mike Karnofski:** Reported on the Kelso Business Association meeting he recently attended. He commented that the next meeting would be February 6<sup>th</sup>.

**Kim Lefebvre:** No report.

**David Futcher:** 1) Spoke about scheduling a Council Rules and Procedures workshop. 2) Spoke of the councilmember compensation increase that was approved 2 years ago for councilmembers whose term began in January 1, 2018 and January 1, 2020.

**Nancy Malone:** 1) Reported on the AWC training session she and Lisa Alexander had recently attended.

**EXECUTIVE SESSION/CLOSED SESSION:**

At 6:32 PM, Mayor Malone announced that the Council would convene into executive session to discuss potential litigation. The executive session was expected to last approximately 5 minutes and no action would be taken. The city attorney was present.

At 6:38, City Attorney Parker entered the chambers and announced that the executive session had ended and that the council would convene into the closed session to discuss collective bargaining agreement negotiations. The session was expected to last 5 minutes and no action would be taken. The city attorney was not present.

At 6:43 PM, the Council reconvened into regular session.

There being no further business, Mayor Malone adjourned the meeting at 6:44 PM.

  
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**MAYOR**

  
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**CITY CLERK**