REQUEST FOR PROPOSALS
Q&A
CITY OF KELSO
PERMITTING AND CODE ENFORCEMENT SOFTWARE
PROJECT NO. 692001

Does the City have a preference for a vendor hosted SaaS solution or would you run on your own private cloud (on premise)?

Answer: SaaS Solution

Does the City envision the new Permit system to integrate to any other applications the City owns?

Answer: GIS/ Cowlitz County parcel data, possibly accounting

Does the City intend to use field devices and is there a standard set today?

Answer: If possible and no.

iOS/Android/Windows Tablet?

Answer: All

How many inspectors does the City have?

Answer: 1 building, 3 engineering, 1 code enforcement

For Electronic Plan review does the City have something like OnBase/Digiplan?

Answer: No.

Is there a previously appropriated budget for this project?

Answer: Yes.

Would the City be willing to share the budget or a rough budget range? This is not to see "How much" a vendor can charge, but to see if our standard solution is a fit for your budget.

Answer: Our current budget is between $12k and $13K. It would be great to stay within this budget but understand that if a new solution has more significant features that cost more, we are open to a higher cost.

Do you want both an electronic (emailed) and paper (delivered in person/by mail) copy of proposals?

Answer: Either is fine. Electronic is preferred.

If you desire paper copies, how many paper copies of the proposal should we provide?

Answer: 3

Do you want to accept payments from the online portal for fees such as applying for a permit? If yes, what is your current payment processor?

Answer: Yes. Point & Pay.

Do you have any required integrations to the system? For example, are you requesting integration to the City's GIS?

Answer: Yes. GIS/ Cowlitz County parcel data, possibly accounting

Can you please provide more details on the data migration -- e.g., type of data (permit, code enforcement, etc.) and number of tables.

Answer: We have building, engineering and planning permit data as well as code enforcement case data. The other information requested is beyond our scope. However, our current vendor may be able to provide you with this information.

Can I ask what the population of Kelso is?

Answer: 12,130 as of 2017.