

Kelso Finance and Utilities Department ^[1]



Welcome to the City of Kelso Finance Department

The Finance Department directs all financial functions for the city.

- Budgeting
- Accounting
- Debt Management
- Financial Planning
- Customer Services
- City Clerk Duties
- Office and Records Management
- Information services
- Business Licenses are now available at <http://business.wa.gov/BLS> ^[2] 1-800-451-7985
dor.wa.gov/BLSProcessingFees ^[3]
- [Business and Occupations Tax Return](#) ^[4]
- [Public Disclosure Requests](#) ^[5]

This office provides financial services including accounting, accounts payable, accounts receivable, payroll, general ledger, investments and cash management. The Finance Department also provides financial and budgetary reports for all departments and is responsible for preparation of the annual financial report and the city budget. The city requires a current W-9 form [6] for all vendors. Please see the letter to vendors [7] for additional information. Please forward these forms to shilton@kelso.gov [8].

Preliminary Budget 2019-20 [9]

2019-2020 Budget [10]

Comprehensive Annual Financial Report Year Ended December 2018 [11]

The Customer service area provides utility billing, credit and collection, and customer service in support of the City's water, sewer, solid waste, and other utilities.

The Finance and Utility Department also issues business licenses and collects business and occupation (B&O) taxes for the City.

For more information please Contact [12] our office.

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Online Payment Refund Policy

Source URL: <https://www.kelso.gov/departments-services/kelso-finance-and-utilities-department>

Links

[1] <https://www.kelso.gov/departments-services/kelso-finance-and-utilities-department>

[2] <http://business.wa.gov/BLS>

[3] <http://dor.wa.gov/open-business/apply-business-license/variable-business-license-fees>

[4] https://www.kelso.gov/sites/default/files/images/finance/business_and_occupation_tax_return.pdf

[5] <https://www.kelso.gov/public-disclosure-request>

[6] https://www.kelso.gov/sites/default/files/images/finance/w-9_fillable.pdf

[7] https://www.kelso.gov/sites/default/files/images/finance/generic_w-9_letter_0.pdf

[8]

mailto:shilto@k

[9] https://www.kelso.gov/sites/default/files/images/finance/preliminary_budget_2019-2020_11-2-18.pdf

[10] https://www.kelso.gov/sites/default/files/images/finance/budget_2019-2020.pdf

[11] https://www.kelso.gov/sites/default/files/images/finance/cafr_2018-12-31_0.pdf

[12]

mailto:finance@ke