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CITY OF KELSO
Public Works Department
203 S. Pacific Ave., Suite 205
PO Box 819
Kelso, WA 98626

Stormwater Advisory Committee Meeting

December 10, 2008

Call to Order:

Steffanie Taylor called the meeting to order at 4:09 pm, at City of Kelso City Hall Conference Room 203, 203 S. Pacific Ave.

Those present were as follows:

Advisory Committee Members:

Gary Fredricks
Dan Howell
Gloria Nichols
Tim Wines
Steffanie Taylor

Staff:

Van McKay, City of Kelso
Stephanie Helem, City of Kelso

Also in attendance were:

Greg Winters, Department of Ecology joined meeting at 5:30
Josh Johnson, City of Longview joined meeting at 6:05

Approval of Minutes:

Gary Fredricks made the motion to approve the minutes of November 19, 2008, Tim Wines seconded. Motion carried, all in favor.

New Business:

1. Stormwater Permittee Position

- The stormwater permittee member position was left vacant after former member Brad Bender voluntarily resigned. Van McKay received an application by Bo Storedahl who is interested in the industrial permittee member position. Bo Storedahl is currently employed with J.L. Storedahl and has previous experience as a water technician and is very familiar with industrial and stormwater pollution prevention/maintenance.

Motion: A motion was made by Tim Wines and seconded by Gloria Nichols to accept Bo Storedahl's appointment as a Kelso Stormwater Advisory Committee Member. Motion carried, all in favor. (The City Manager will need to make the formal appointment)

- James Amaral sent Van McKay a resignation letter by email regarding the youth member position. Van McKay has contacted the Kelso High School Principal who referred him to the Career Counselor with whom he is waiting for a response. Gary Fredricks recommended inviting

interested students/youths to the next meeting as guests to get them involved as soon as possible in the already advanced process.

New Business:

2. Review of changes to preliminary draft construction ordinance:

- The committee members prioritized the order in which to start the review process and determined to go through each line item starting with the Approval Standards Section 13.09.060. The following sections of the construction ordinance were reviewed and a brief discussion followed after each suggested revision and was noted on Van McKay's master copy:
 - A. 13.09.060 Approval Standards
 - 1. Sections A thru H
 - a) Clarifications on Section F – 5,000 sq.ft. impervious surface
 - b) Clarifications on Section H – Disturbance of 1 acre or more
 - c) Meets requirements of Department of Ecology's and City of Kelso Standards/Codes
 - B. 13.09.xxx Construction Inspection for Permanent Stormwater BMPs
 - C. 13.09.xxx Easements
 - 1. Revisit specific wording regarding deed
 - 2. Look at legalities
 - D. 13.09.xxx Maintenance Agreement and Plan
 - E. 13.09.xxx Construction Performance Bond
 - 1. Change title of bond to Stormwater Performance Bond
 - 2. Specify amount of Stormwater Performance Bond
 - F. 13.09.xxx Dedication of Stormwater BMP's
 - G. 13.09.xxx Ongoing Maintenance for Stormwater BMP's
 - H. 13.09.xxx Maintenance Escrow Requirement
 - 1. Specify how long coverage is for. Recommended 2 years.
 - I. 13.09.xxx Maintenance, Inspection Enforcement
 - 1. Section A - Clarification on compliance
 - 2. Section C.2 – Inspection Program
 - a) Clarification on SSP
 - 3. Section D.2.a Amount of Penalty – Clarification on penalty
 - 4. Section D.4 Penalty Recovered – Change of wording
 - J. 13.09.xxx Variances and Appeals
 - 1. Section B Variance Criteria – revisit for clarification
 - K. 13.09.xxx Infractions – Penalty – Clarification
 - L. 13.09.010 Purpose/Intent
 - 1. Revisit Section C regarding stream temperature
 - M. 13.090.20 Definitions
 - 1. Section 2
 - a) Revisit Section 2.e.13 Erosion regarding gravitational creep
 - b) Section 2.e.13 Low Impact Development (LID) – Change of wording
 - c) Specify what is considered Routine Maintenance
 - d) Section 2.d Low Impact Development BMP
 - Change of wording
 - Revisit Approval Process

New Business

Committee members will need to review Chapter 2 and Chapter 4 of the Kelso Engineering Design Manual (KEDM) before the next meeting.

Future Meetings:

In order to meet the challenging deadlines, members agreed to meet for the following dates in January 2009:

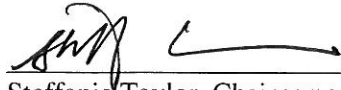
January 7, 2009 @ 4:00 – KEDM Development Workshop with Longview SAC at Longview City Hall

January 14, 2009 @ 4:00 – Kelso City Hall Council Chambers

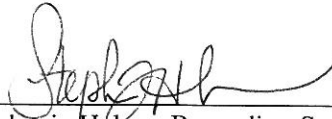
January 28, 2009 @ 4:00 – Kelso City Hall Council Chambers

A motion was made by Tim Wines and seconded by Dan Howell to adjourn meeting at 8:15 pm.

Approved:



Steffanie Taylor, Chairperson



Stephanie Helem, Recording Secretary