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CITY OF KELSO

Public Works Department
203 S. Pacific Ave., Suite 205
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Stormwater Advisory Committee Meeting

November 19, 2008

Call to Order:

Steffanie Taylor called the meeting to order at 4:06 pm, at City of Kelso City Hall Conference Room 203, 203 S. Pacific Ave.

Those present were as follows:

Advisory Committee Members:

Gary Fredricks
Dan Howell
Gloria Nichols
Tim Wines
Steffanie Taylor
Excused absence: James Amaral
Unexcused absence: Brad Bender

Staff:

Van McKay, City of Kelso
Stephanie Helem, City of Kelso

Also in attendance were:

Greg Winters, Department of Ecology
Josh Johnson, City of Longview

Pam Jenkins, Consultant with Skillings and Connolly joined the meeting per conference call.

Approval of Minutes:

Dan Howell made the motion to approve the minutes of October 29, 2008, Gloria Nichols seconded. Motion carried, all in favor.

New Business:

1. Committee Member Attendance – KSAC Bylaws

- Brad Bender, the stormwater permittee member, has not attended a meeting since June 25, 2008. The September, October, and now November meetings are unexcused absences for Mr. Bender. He has not contacted the Chair, Vice-Chair, or City Stormwater Manager since the KSAC meeting of August 27, 2008. Per KSAC Bylaws Section 9:
“Any participating member of KSAC who has unexcused absences from three consecutive meetings of KSAC, or five meetings within one year, can be construed as voluntarily resigning from KSAC and this shall constitute grounds for removal of that member of the

KSAC. The offending member may be so advised, and the contingent represented may be requested to make a substitute appointment.”

Motion: A motion was made by Gary Fredricks and seconded by Tim Wines to remove Brad Bender as a Kelso Stormwater Advisory Committee Member. Motion carried, all in favor.

- Several committee members discussed members of the community who may fit the criteria of the industrial permittee and have agreed to make contact with them and follow-up with Van McKay who can make the final decision for a new appointed member.

New Business:

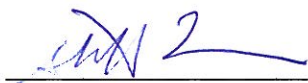
2. Review of changes to preliminary draft construction ordinance:

- Josh Johnson provided each member with a Longview – Kelso Stormwater Runoff Control Guidelines Flow Chart draft and gave an overview on how to satisfy the Stormwater General Standards.
 - A. A discussion followed regarding clarifications and it was noted to revisit the following items:
 - 1) Clarification on the second page of the Flow Chart Draft, impervious area or land use change?
 - 2) List of uses for highly contaminated runoff. Currently not defined in document.
 - 3) Pam Jenkins has cautioned against the sale language being used with this ordinance as stated on the second page of the Flow Chart Draft. She does not believe it will pass with this verbiage.
- Josh Johnson and Van McKay gave an overview of changes made since the last meeting in the Approval Standards and Post Construction sections of the current draft of the ordinance.
 - a) A discussion ensued during the overview if there may be an easier and quicker process in going over the changes that are made and the drafts provided from one meeting to the next. It was suggested that with the challenging deadlines and the material still needed to be reviewed and implemented, that a meeting be held on December 10, 2008 at 4:00pm, with possible multiple meetings per month in the future.
 - b) For the December 10, 2008 meeting, members discussed going over the entire ordinance while first focusing on the Approval Standards Section 13.09.060. It was also suggested to help move the process along and after reviewing the ordinance draft received at tonight’s meeting that any suggestions on altering the draft be prepared in writing for the next meeting to offer the expected results/outcome of these changes.

Future Meetings:

In order to meet the challenging deadlines, members agreed to meet December 10, 2008 at 4:00 p.m. at the City of Kelso City Hall, Conference Room #203.

Approved:



Steffanie Taylor, Chairperson



Stephanie Helem, Recording Secretary