



## CODE COMPLIANCE / ANIMAL CONTROL COMPLAINT FORM

Code Compliance and Animal Control works in partnership with the citizens of Kelso to maintain the safety, health, welfare, and livability of our neighborhoods and to protect animals and promote their humane treatment through the use of various Kelso Municipal Codes.

### HOW TO REPORT

In order to properly investigate complaints in a timely manner, we need accurate information (site address, contact information and specific details of the issue). If you don't have an exact address, please provide either the address closest to the property or the cross street and directions and a description of the property. Without this critical information, the complaint can be delayed.

### Address of concern / property owner (if known):

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### Detailed description of your concern:

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### Complainant Contact Information (REQUIRED):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone and/or Email: \_\_\_\_\_

*Confidentiality preference: Disclosure of information revealing your identity will depend on application of the public disclosure law, chapter 42.56RCW, other applicable statutes and whether any violations are criminally prosecuted. Initialing below indicates whether you desire information revealing your identity be disclosed. Failure to initial will result in information being subject to disclosure. By initialing Do Not Disclose, I am indicating that the disclosure of my name would endanger my life, physical safety or property.*

Initial: \_\_\_\_\_ Do Not Disclose

Initial: \_\_\_\_\_ You May Disclose

**Thank you for your interest in supporting the livability of our community. We will contact you if further information is needed. If this complaint is handled by another city department, we will forward your concern to the appropriate department.**