

Pastor Mike Speegle, Seventh-Day Adventist Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor David Futcher. Councilmembers in attendance were: Futcher, Lefebvre, Archer, Myers, McDaniel, Roberson, and Schimmel.

The Regular Session was recessed at 6:00 p.m. to convene into the Transportation Benefit District Meeting. At 6:22 p.m., Council reconvened into Regular Session.

**Minutes:** Upon motion by Councilmember Myers, seconded by Councilmember Lefebvre, 'Approve the Minutes of the 2/19/13 Regular Meeting,' motion carried, all voting yes.

**PRESENTATIONS:**

**Humane Society:** Executive Director Rick Johnson gave an update report on the Humane Society's activities and statistics over the last year. He discussed their animal complaints process. Discussion followed. Citizens who commented from the audience were: Charles Klawitter and Anthony Currera.

**"Ask" South Kelso Neighborhood Revitalization & Action Plan:** Portland State University students Chris Myers and Aaron Lande gave a power point presentation. Chris and Aaron are two students of a team of 6 in the Masters of Urban and Regional Planning program that selected South Kelso as their community planning project. "Activate South Kelso" is the brand for the first phase of the project. It is an effort to reach out to the community for public input. The team's goal is to provide immediate solutions for improving the South Kelso area for Council's consideration, also to provide options at the upcoming Comprehensive Plan Update.

**CITIZEN BUSINESS:**

**COUNCIL BUSINESS:**

**MOTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) – NSF Fee:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Lefebvre, 'Pass on 1<sup>st</sup> reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 2978, CODIFIED AS KMC 3.32.030 REGARDING PROVIDING PENALTIES FOR DRAFTS OR CHECKS TENDERED TO THE CITY AND RETURNED FOR NON SUFFICIENT FUNDS,' motion passed, all voting yes.

**Ordinance No. 13-3794 – Amending KMC 12.20 Parks:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, 'Adopt Ordinance No. 13-3794, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING CHAPTER 12.20 KMC PARK CODE TO ADD PROVISIONS FOR ANIMAL WASTE AND NOISE, AMEND FIREARM PROVISIONS, AND AMEND SMOKING PROHIBITION TO INCLUDE CANNABIS,' motion passed, all voting yes.

**Ordinance No. 13-3795 – Credit Card Use:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Lefebvre, seconded by Councilmember Myers, 'Adopt Ordinance No. 13-3795, 'AN ORDINANCE OF THE CITY OF KELSO, WASHINGTON ADDING A NEW CHAPTER 2.94 TO THE KELSO MUNICIPAL CODE ESTABLISHING PROCEDURES FOR THE USE OF CITY-ISSUED CREDIT CARDS BY CITY OFFICERS AND EMPLOYEES,' motion passed, all voting yes.

**Ordinance No. 13-3796 – Budget Revision #1 – 2013 Fiscal Year:** The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Schimmel, 'Adopt Ordinance No. 13-3796, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2013 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED,' motion passed, all voting yes.

**Resolution No. 13-1081 – Travel Reimbursement Policy (previously tabled at the 2/19/13 Council Meeting):** Mayor Futcher took the proposed resolution from the table. Upon motion by Councilmember Roberson, seconded by Councilmember Archer, 'Pass Resolution' A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KELSO ESTABLISHING A POLICY REGARDING EMPLOYEE TRAINING AND REIMBURSING CITY OFFICIALS AND EMPLOYEES FOR EXPENSES INCURRED WHILE TRAVELING ON CITY BUSINESS; AND REPEALING PREVIOUSLY-ADOPTED RESOLUTIONS REGARDING THE SAME. Upon motion by Mayor Futcher, seconded by Councilmember Lefebvre, 'Amend the motion to change the allowed percentage for gratuity from 15% to 20%.' Councilmembers Futcher, Schimmel, Lefebvre, Archer, and Roberson voted yes. Councilmembers McDaniel and Myers voted no. Motion passed 5 to 2. Mayor Futcher reiterated the original motion, 'Pass Resolution', motion passed, all voting yes.

**Authorize Purchase of Public Works Vehicles:** Upon motion by Councilmember Lefebvre, seconded by Councilmember McDaniel, 'Authorize Purchase of Public Works Vehicles,' motion passed, all voting yes

**Resolution No. 13-1082 – Surplus Personal Property:** The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded

by Councilmember Myers, 'Pass Resolution No. 13-1082, 'A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, DECLARING CERTAIN PERSONAL PROPERTY OF THE CITY OF KELSO TO BE SURPLUS AND DIRECTING THE DISPOSITION THEREOF,' motion passed, all voting yes.

**MANAGER'S REPORT:**

**Steve Taylor:** 1) Gave an update report on the progress of the visitor center. 2) A schedule is yet to be determined for the Council Planning Retreat. 3) Ipad tablets have been ordered for Council. A training session will be scheduled as a workshop at a regular council meeting. 4) The Environmental Protection Agency has given notification that the City of Kelso will be receiving a \$450,000 grant through the Brownfield Program. This grant will help fund the cleanup of the former Terry's Salvage property.

**STAFF REPORT:**

**Public Works Director David Sypher** informed Council that there is emergency sewer work to be done at Catlin and SR411 which could be potentially expensive. He will keep Council informed.

**COUNCIL REPORTS:**

**Gary Schimmel:** No Report.

**Rick Roberson:** Gave an update report on the last meeting of the Cowlitz Transit Authority.

**Todd McDaniel:** The Deputies Association is holding a fundraiser event. It is called 'Comedy Night' and it will be on Saturday, April 13<sup>th</sup>, at 8:30 p.m., at the Kelso Theatre Pub.

**Dan Myers:** Invited his fellow councilmembers to offer any input on their thoughts of what the objectives should be for the Cowlitz Wahkiakum Council of Governments.

**Gary Archer:** Gave an update report on the last meeting of the Parks Board.

**Kim Lefebvre:** No report.

**David Futcher:** No report.

There being no further business, Mayor Futcher adjourned the meeting at 7:22 p.m.

  
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CITY CLERK

  
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MAYOR