

Pastor Jay, from the Reign Church gave the invocation. Mayor Mike Karnofski led the flag salute. Mayor Karnofski called the Regular Meeting of the Kelso City Council to order. Councilmembers in attendance were Keenan Harvey, Kim Lefebvre, Mike Karnofski, Jim Hill, Brian Wood, and Lisa Alexander. Councilmember Ladonna Page was absent.

**Agenda Approval:** Upon motion by Councilmember Harvey, seconded by Councilmember Alexander 'Approve the Agenda with the amendments; move item 5.1 from a presentation to a public hearing.' Motion passed, all voting yes.

**Minutes:** Upon motion by Councilmember Lefebvre, seconded by Councilmember Harvey, 'Approve the Minutes of the October 3, 2023 Regular Meeting.' Motion passed, all voting yes.

**CITIZENS BUSINESS:** 3 Citizens from the audience spoke.

**PUBLIC HEARING:**

**Revenue Sources for Upcoming Year:** Mayor Karnofski opened the public hearing at 6:09 PM. Finance Director/City Clerk Brian Butterfield provided an overview of revenue sources for the upcoming year. Discussion followed.

There being no comment from the public, Mayor Karnofski closed the public hearing at 6:29 PM.

**PROCLAMATION:**

- Mayor Karnofski read a proclamation declaring October as "**Domestic Violence Awareness Month**" in the City of Kelso.
- Mayor Karnofski read a proclamation declaring the week of October 22-28, 2023 as "**Pro Bono Week**" in the City of Kelso.

**CONSENT AGENDA:**

- Auditing of Accounts - **\$2,074,561.09**

Upon motion by Councilmember Harvey, seconded by Councilmember Lefebvre 'Approve the Auditing of Accounts in the amount of \$2,074,561.09.' Motion passed, all voting yes.

**COUNCIL BUSINESS:**

**Mosquito Control District Re-Appointment:** City Manager Andy Hamilton briefed the Council. Discussion followed. Upon motion by Councilmember Lefebvre, seconded by

Councilmember Alexander, 'Approve Ms. Cotter for the mosquito control board re-appointment.' Motion passed, all voting yes.

**Mental Health Tax Letter to Cowlitz County Commissioners:** Upon motion by Councilmember Harvey, seconded by Councilmember Hill. "Authorize the Mayor to sign the letter on behalf of the majority of the council." Motion passed, all voting yes.

**Amendment to the Planning Consultant Agreement with TRJ Planning Inc.:** Community Development Director/City Engineer Mike Kardas briefed the council. Discussion followed. Upon motion by Councilmember Alexander, seconded by Councilmember Harvey 'Move to approve the agreement with the planning consultant, with an increase from \$80,000 (\$40,000 annually), not to exceed \$120,000 (\$60,000 annually).' Motion passed, all voting yes.

**ACTION ITEMS:**

**Ordinance No. (1<sup>st</sup> Reading) Amending the Budget for 2023 Fiscal Year:**

The Deputy Clerk read the proposed ordinance by title only. **AN ORDINANCE OF THE CITY OF KELSO RELATING TO PUBLIC EXPENDITURES AND DECLARING AN EMERGENCY UNDER THE PROVISIONS OF RCW 35A.34.150, FIXING THE AMOUNT OF MONEY REQUIRED TO MEET SUCH EMERGENCIES AND AUTHORIZING THE EXPENDITURE OF MONEY NOT PROVIDED FOR IN THE 2023-2024 BIENNIAL BUDGET OF THE CITY.**

Discussion followed. Upon motion by Councilmember Alexander, seconded by Councilmember Lefebvre, 'Increase the total appropriations by \$821,000. \$233,000 in the General Fund, \$60,000 in the Street Fund, \$80,000 in the Depot Fund, \$48,000 in the Solid Waste Fund, and \$400,000 in the Drainage Capital Fund. Motion passed, all voting yes.

**MANAGER'S REPORT:**

**Andrew Hamilton:** Reported on various meetings he attended and upcoming local events.

**Finance Director/City Clerk Brian Butterfield:** No report.

**City Attorney Janean Parker:** No report.

**Community Development Director/City Engineer Mike Kardas:** Updated council on current and upcoming projects.

**Public Works Operations Manager Skylar Masters:** No report.

**Police Chief Darr Kirk:** Provided a staffing update.

**COUNCIL REPORTS:**

**Brian Wood:** No report.

**LaDonna Page:** Absent.

**Jim Hill:** No report.

**Keenan Harvey:** No report.

**Lisa Knight Alexander:** Reported on recent meetings she attended.

**Kim Lefebvre:** No report.

**Mike Karnofski:** Reported on recent meetings he attended.

There being no further business, Mayor Karnofski adjourned the meeting at 7:15 PM.

  
MAYOR

  
CITY CLERK