



MEETING AGENDA

KELSO STORMWATER ADVISORY COMMITTEE

DATE: July 17, 2013

TIME: 4:00 pm – 5:00 pm

LOCATION: Kelso City Hall, Suite 203

Old Business

- 1) April 24, 2013 Meeting minutes

New Business

- 1) Logo for the Partners for Clean Water group
- 2) Lisa Cox presentation on new permit
- 3) Choose an effectiveness program by December 1, 2013: Effectiveness Studies Option #1 or #2. Permit section S8.C and G9.
- 4) 2013 Phase II permit



Kelso Stormwater Advisory Committee Meeting
July 16, 2013 @ 4:00 p.m.
City Hall Conference Room 203
203 S. Pacific Ave.

Attendees:

1. ~~Mark [unclear]~~
2. Van Meter
3. Jim [unclear]
4. Jay [unclear]
5. Don Howell
6. [unclear]
7. Gloria Nichols
8. Tina Causey
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____



Engineering Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



Stormwater Advisory Committee Meeting

April 24, 2013

Call to Order:

Gary Fredricks called the meeting to order at 4:10 p.m., at City of Kelso City Hall, 203 S. Pacific Ave., Conference Room 203.

Those present were as follows:

Advisory Committee Members:

Gloria Nichols
Gary Fredricks
Michael Dyer
Dan Howell

Staff:

Van McKay, City of Kelso
Nina Caulfield, Recording Secretary

Excused Absences:

Tim Wines

Unexcused Absences:

Steffanie Taylor

Approval of Minutes:

Gloria made the motion, seconded by Dan to approve the minutes of January 30, 2013. Motion carried, all in favor.

Old Business:

1. Affected Business Owner/Stormwater Permittee Vacancy

The notice for an open KSAC position has been posted on the radio and in the Daily News. There are 12 businesses in town that have Industrial Stormwater Permits and the vacancy must be filled by one of their employees

New Business:

1. AWC Center for Quality Communities Scholarship – Mike Dyer

Michael was nominated by the City of Kelso to receive this scholarship. In May they will select six applicants out of a pool of about fifty depending on how many applications they receive. He chaired the stormwater advisory committee for two years and has done a great job leading the group. He also worked with the Kelso School District and working on flood emergency response planning with the different jurisdictions. Gary thanked Michael for his dedication to the committee and wished him luck in obtaining the scholarship.



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2. KSAC Member Binders

Committee members were presented with member binders. It contains pertinent information that will be useful to the members such as: Condensed Robert Rules of Order, Bylaws, Ordinances, Calendar, meeting packets, etc...

3. Motto for the Partners for Clean Water Group

New group of local permittees working on stormwater education has recently been created. The City of Kelso, City of Longview, Cowlitz County, CDID#1, and Lane Community College are just some of the members.

The group's motto is, "Only rain down the drain." Van passed around a sheet of logos and the members voted for a favorite to be suggested for use by the Partners for Clean Water Group. The group recommended a blending of several logos, minor changes.

4. Annual Report

Van submitted the annual report to ecology. This report contains answers to over ninety questions. Due to the fact that Mike Kardas, Community Development Director, and Steve Taylor, City Manager, had not reviewed this report before, they needed extra time for their review. It was submitted on April 5th, 2013. Since it was submitted late, Van had to write a G20 letter explaining why we were out of compliance for four days.

Lisa Cox, our local representative will review the report and will respond with their feedback sometime late summer.

5. Status & Trends Monitoring Workshops

One requirement of the past permit, was to monitor stormwater. The new permit does not yet have this requirement. Ecology is trying to figure out how to do stormwater monitoring in the Southwest Washington Region. There is a grant paid consultant working on this problem. They have had four workshops to gather ideas. There is a group that has been created, Pacific Northwest Aquatic Monitoring Partnership (PNAMP), to gather the data that has already been collected. They are trying to combine the data across multiple agencies and to also combine efforts. There are two ways of sampling, traditional and probabilistic. Traditional is sampling where the outfall is and gives data about that given time. Probabilistic sampling is a random selection of sampling areas, not necessarily at the outfall. The grant is working to combine the two methods. The end goal is to have the permittees and the PNAMP group to all share in the monitoring of stormwater. The cost to Kelso would be about \$14,000 per year. We have the option of going with the group rate, or testing on our own which would be a lot more expensive.

Next Meeting:

Committee discussed and agreed the next meeting shall be held July 17, 2013.



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Meeting adjourned at 4:50 pm.

Approved:


Gary Fredricks, Chairperson


Nina Caulfield, Recording Secretary



Western Washington Phase II Municipal Stormwater NPDES Permit Overview – 2013 to 2018

The timelines below provide an overview of major program components deadlines (By Date means "...no later than...") for implementing permit requirements of S5 Stormwater Management Program (SWMP) for Continuing City, Town and County Permittees. Other permit elements are listed on the next page. This is guidance only: please see the permit for additional detail and related requirements.

S5 Program Component	August 1, 2013 Ongoing program implementation	2014	2015	2016	2017	Jan-July 31, 2018
A. Stormwater Management Plan	Continue to track costs, actions and activities. Continue required internal and suggested external coordination and SWMP Plan submittal w/annual report. Update SWMP Plan annually.		By March 31: annual report includes description of internal coordination			
C.1 Public Education and Outreach	Continue public education and outreach program. Measure changes in behavior for 1 audience & 1 topic.	Create or partner w/others to create stewardship.		By February 2: use measures of behavior changes to improve program.		
C.2 Public Involvement	Continue to provide ongoing opportunities for the public to participate in SWMP decision-making. Post online annual reports and SWMP Plan for previous calendar year by 5/31 of each year.					
C.3 Illicit Discharge Detection and Elimination (IDDE)	Continue implementing the enforceable mechanism to prohibit illicit discharges, compliance strategy, IDDE and municipal staff training, citizen hotline and IDDE response, and maintain map of MS4.				By Dec 31 : Field screen at least 40% of MS4 & on average 12% each year thereafter.*	By Feb 2: Update ordinance if needed.
C.4.a-f Control Runoff from New Development, Redevelopment Construction Sites	Continue to implement ordinance addressing construction/post-construx runoff controls: make NOIs for construction, industrial stormwater permits available; site plan review & permitting; requiring long-term maintenance; inspections; training; and enforcement.				By March 31: Submit summary of review & revision of codes to reduce impervious surface, protect vegetation, minimize SW.	Achieve at least 80% of scheduled inspections.
C.4.g Watershed scale stormwater planning (selected permittees)	(By Oct. 31, 2013 Phase I permittee notifies Ecology of selected basin and affected Phase II permittees; convenes planning process.)	(By April 1: Scope of work submitted to Ecology by Phase I watershed plan lead.)	Participate in planning process, if located within selected basin.	By Oct 1: Phase I lead submits final watershed scale stormwater plan to Ecology.		
C.5 Municipal Pollution Prevention, Operation and Maintenance	Continue implementation of MS4 maintenance; annually inspect SW trmt & flow control BMPs/facilities; spot checks; O&M & SWPPPs for municipal lands & facilities; staff training			By Dec 31: Update maintenance standards to revised manual/ code standards.**	By August 1: Inspect all catch basins or document alternatives if used. Plan to complete inspections every 2 years thereafter.*	Achieve 95% of inspections for municipal stormwater treatment/flow control BMPs/facilities and catch basins.

*City of Aberdeen completes requirement by 6/30/2018. Report in fifth year annual report.

**Lewis/Cowlitz county permittees complete requirement by 6/30/2017; City of Aberdeen by 6/30/2018. Report in next annual report.

S8 Monitoring and Assessment

	August 1, 2013	2014	2015	2016	2017	July 31, 2018
S8 Monitoring	August 1, 2013	2014	2015	2016	2017	July 31, 2018
S8.A	Continue to provide description in each annual report of stormwater monitoring or stormwater-related studies conducted by permittee or others (except if related to S8.B or S8.C).					
S8.B Status and Trends Option #1	<i>PS Permittees ONLY:</i> By Dec 31: Notify Ecology which option selected for status and trends monitoring.	<i>PS Permittees ONLY:</i> By Aug 15: First annual payment to RSMMP.				
S8.B Status and Trends Option #2		By July 31: Begin monitoring Wadeable streams.	Oct 1: Begin monitoring nearshore marine (if applicable).			Annual reporting as per Ecology-approved QAPP.
C. Effectiveness Option #1	By Dec 31: Notify Ecology which option selected for effectiveness monitoring.	By Aug 15: Option #1 first annual payment to RSMMP.				
C. Effectiveness Option #2		By Feb 2: Submit QAPP to Ecology. By Oct 1: Begin flow monitoring.	Oct 1: Stormwater monitoring program fully implemented.			Annual reporting as per Appendix 9.
S8.D Source ID & Diagnostic Monitoring		By Aug 15: First annual payment to RSMMP.				

Other significant elements of the permit

This is guidance only: see the permit for additional detail and related requirements.

S1 Application for coverage	Co-Permittees can end or amend agreements at any time.
S4.F Response to violations of Water Quality Standards	Notification and possible adaptive management may occur at any time.
S7 Compliance with Total Maximum Daily Load (TMDL) Requirements	Comply with applicable TMDL requirements listed in Appendix 2 per individual timelines.
S9 Reporting	Keep all records related to the permit for at least five years. Beginning March 31, 2015, submit a report for the previous calendar year using WAWebDMR or form provided by Ecology.
G3 Notification of Discharge Including Spills	Report to Ecology within 24 hours any discharge into or from the MS4 which could constitute a threat to human health, welfare or the environment.
G.18 Duty to Reapply	Apply for permit renewal no later than Feb. 2, 2018 (180 days before permit expiration).
G20 Non-compliance Notification	Notify Ecology within 30 days of becoming aware of permit non-compliance.

*City of Aberdeen completes requirement by 6/30/2018. Report in fifth year annual report.

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