



Parks and Recreation Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



AGENDA PARK BOARD MEETING October 17, 2013 6:00 PM-Council Chambers

1. Call To Order – Scott DeRosier
2. Approve September 19, 2013 Meeting Minutes
3. Comments From Audience
4. Public Comments on Park and Recreation Comprehensive Plan
5. Parks Updates – Tim Mackin
6. Park Board Comments
7. Adjourn Meeting



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Park Board Meeting
October 17, 2013 @ 6:00pm
City Hall Council Chambers

Attendees:

1. SCOTT DEROSIER
2. DAN JONES
3. FRANK GILLESPIE
4. HARRY CRIBB
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



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Park Board Meeting

September 19, 2013

Call to Order:

Scott DeRosier called the meeting to order at 6:02 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

Park Board Members

Scott DeRosier
Jerry Phillips
Dan Jones
Pamela Jo (PJ) Enbusk

Staff

Tim Mackin, Parks Lead
Nina Caulfield, Recording Secretary
David Sypher, Director of Public Works
Amy Mullerleile, Assistant to the City Manager

Excused Absence

Bob Smith

Council Representation:

(absent) Gary Archer, City of Kelso Council Member

Approval of Minutes:

MOTION: Jerry made the motion, seconded by Dan to approve the minutes of August 15, 2013. Motion carried, all in favor.

Business:

1. Park and Recreation Comprehensive Plan Update

David asked the Board if they had any input to the Plan after their initial review of the material handed out at the last meeting. No comments were received. Discussion followed regarding public input. Surveys have been sent out with the utility billings. There are other steps to acquire additional feedback which follow the schedule presented at the last meeting.

Amy explained that we should have some "stake holder" meetings as an option to obtaining public input to the plan. This would be an open invitation to those user groups of the park to work with the City to plan our wish lists in conjunction with one another to take advantage of a group improvement effort. Scott suggested that letters of invitation go out to all of the Leagues, Schools, Service Groups, and the Disc Golf group.



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2. Parks Updates – Tim Mackin


- a. Highlander Festival was a big success again.
- b. Last weekend Rick King brought in a group of around 35 of his church members. In 2 ½ hours they pressure washed all of the playground equipment, cleaned all the picnic tables, painted all of the permanent tables, and cleaned out all the gutters. They did an amazing job.
- c. Fall ball has started and going great.
- d. Jerry questioned about the completion of the Tee Golf. Tim commented that the #1 Tee box had to be moved back out of the way of soccer. Interstate Pest Management also installed a course map sign. Tim is surprised just how popular it already is. Work still needs to be done to polish the course.
- e. Had a meeting at the Red Lion. In 2015 the regional Studebaker Club will be having their convention here on August 18th.

3. Park Board Comments


- a. Scott told Tim how much he appreciated his mowing in preparation for fall ball.
- b. Scott then questioned staff regarding the Zombie Run event that Bob had stated for which he was going to submit an application. No proposal or application has yet been received. Discussion followed.
- c. PJ asked for an update on the archery group. David replied that FEMA has given their approval. Community Development will be setting up a meeting between the archery group and residents. Discussion followed.

PJ made a motion to adjourn the meeting, Dan seconded. Motion carried, all in favor. Meeting adjourned at 6:40 pm.

Approved:



Scott DeRosier



Nina Caulfield, Recording Secretary