



## **Parks and Recreation Department**

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



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### **AGENDA PARK BOARD MEETING January 16, 2014 6:00 PM-Council Chambers**

1. Call To Order – Scott DeRosier
2. Approve December 19, 2013 Meeting Minutes
3. Election of Officers
4. Update on Park Plan Content Change
5. Parks Updates – Tim Mackin
6. Park Board Comments
7. Adjourn Meeting



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Park Board Meeting  
January 16, 2014 @ 6:00pm  
City Hall Council Chambers

Attendees:

1. DARR KIRK
2. Randy Johnson "PWS"
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_



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### Park Board Meeting

December 19, 2013

#### Call to Order:

Scott DeRosier called the meeting to order at 6:02 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

#### Those present were as follows:

##### Park Board Members

Jerry Phillips  
Dan Jones  
Bob Smith  
Pamela Jo (PJ) Enbusk  
Scott DeRosier

##### Staff

Tim Mackin, Parks Lead  
Nina Caulfield, Recording Secretary  
Amy Mullerleile, Assistant to the City Manager

##### Excused Absence

##### Council Representation:

Gary Archer, City of Kelso Council Member

#### Public Hearing on Proposed Park Plan

Public Hearing opened at 6:04, due to lack of public attendance; hearing was closed at 6:05.

#### Approval of Minutes:

**MOTION:** PJ made the motion, seconded by Dan to approve the minutes of November 21, 2013. Motion carried, all in favor.

#### Business:

##### 1. Board Comments/Recommendation on Proposed Park Plan

Scott questioned why the Berg property, off of Mill Street, was missing from the plan. David responded that it is in the plan as a potential future boat launch at the cost of \$300,000. Jerry made a motion to recommend the Park Plan be sent to Council for adoption. PJ seconded. Motion carried, all in favor.

##### 2. Proposed Park Facility Fee Increases

PJ made a motion to recommend the Park Facility Fee Increases be sent to Council for adoption. Jerry seconded. Motion carried, all in favor.



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### 3. Parks Updates – Tim Mackin

Interstate Pest Control did some minor modifications to the Disc Golf course. It is still popular even into these cold winter months.

### 4. Park Board Comments

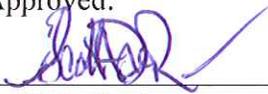
Scott mentioned that he had spoken to various Leagues regarding improvements to their areas within Tam O'Shanter. He reminded them that they first need Park Board approval followed by building permits for any work they planned to have done. He also offered his services in finding and applying for project funding.

Gary asked for an update on the AmeriCorps day of service project at Lads and Lassies Park. Amy responded that they no longer want to change the use of it, but instead clean it up and improve the privacy for the abutting neighbors by increasing the height of the fences.

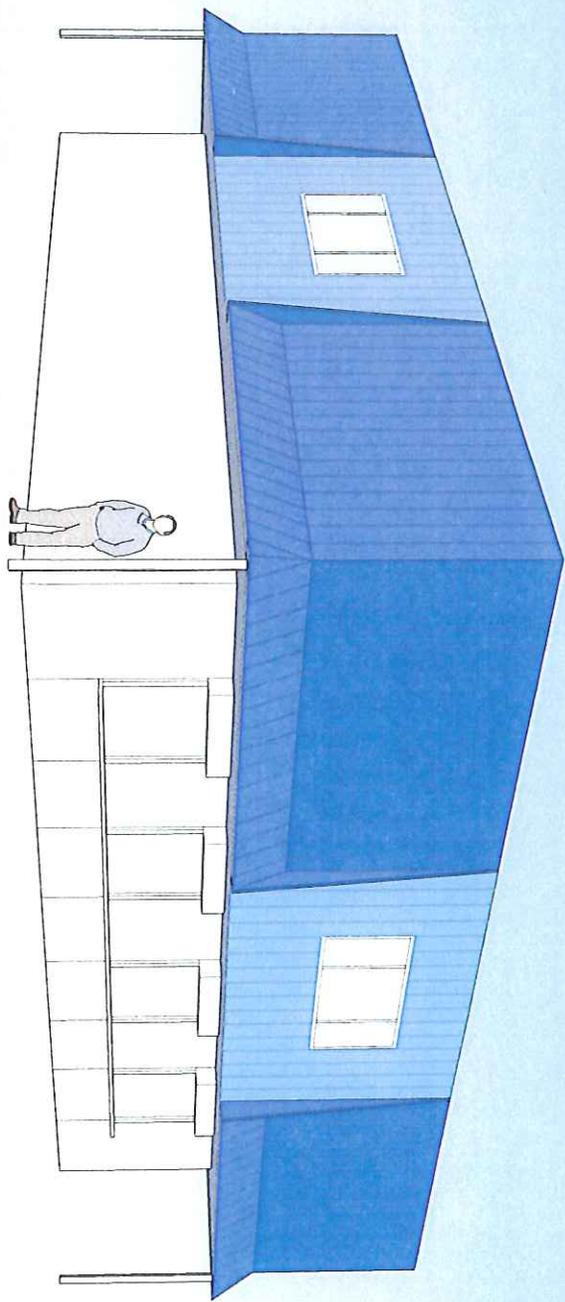
The Board thanked David for his service, expressed their appreciation to him for being so easy to work with, and wished him well in his next endeavor.

Jerry made a motion to adjourn the meeting, PJ seconded. Motion carried, all in favor. Meeting adjourned at 6:30 pm.

Approved:

  
\_\_\_\_\_  
Scott DeRosier

  
\_\_\_\_\_  
Nina Caulfield, Recording Secretary





**December 2, 2013**

**Darr Kirk  
Kelso Youth Baseball**

**RE: Upgrades to Clubhouse.**

**Dar,**

**Pacific Tech intends to remove and replace the existing cedar shake siding with 26ga. Pre painted metal siding. Color will match the existing blue metal used currently on the other buildings. We also intend to replace the window and paint the building. Color will match the park paint scheme.**

**The roof on the club house will also be addressed. We plan to recover the existing flat roof with a single ply TPO membrane.**

**If you have any questions, please don't hesitate to call me.**

**Sincerely,**

**Cal Miller  
Owner**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREV PERIOD ENDING BALANCE		CURRENT TRANSACTIONS		CURRENT BALANCE	
		DEBIT	CREDIT	DEBIT	CREDIT	DEBIT	CREDIT
11111110	TAM O'SHANTER-CASH	626.30		626.30		626.30	
11111800	INVTMNTS-STATE POOL	14198.41		14198.41		14198.41	
11129210	REVENUE CONTROL		18.26		18.26		18.26
11129270	FUND BALANCE		14806.45		14806.45		14806.45
	BALANCE SHEET TOTALS	14824.71	14824.71	14824.71	14824.71	14824.71	14824.71
111113611000	INVESTMENT INTEREST		18.26		18.26		18.26
	REVENUE TOTALS		18.26		18.26		18.26