

Pastor Dave Grauer, Gloria Dei Lutheran Church, gave the invocation. Mayor Don Gregory led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Gregory. Councilmembers in attendance were: Gregory, Slater, Chester, Futchter, McDaniel, Karnofski, and Student Representative Jim McDaniel.

Minutes: Upon motion by Councilmember Futchter, seconded by Councilmember Karnofski, 'Approve the Minutes of the 11/20/07 Regular Meeting,' motion carried, all voting yes.

STUDENT REPRESENTATIVE:

Jim McDaniel: 1) The Veteran's Day Assembly went well. 2) This is Diversity Week at Kelso High. The purpose is to let students know everyone deserves to be treated equally and discrimination and prejudices won't be tolerated. 3) The Winter Ball will be Saturday, December 8. 4) Our winter assembly will be December 21st.

CITIZEN'S BUSINESS:

Rod Wright, 97 Banyon Drive, spoke from the audience concerning people riding ATV's in the slide area near his home causing further erosion of the land. They may be coming into the area from Walker Road. Rod thinks the City should put up a sign and enforce it. Mayor Gregory stated Walker Road is in the County off of Carroll Road. Councilmember Slater stated this could be a potential problem because emergency vehicles would not be able to get into the area easily if there was a fire or an accident. Staff will try to find a way to take care of the problem.

Councilmember Wheeler arrived at the meeting.

INTRODUCTION:

Mayor Gregory introduced **Shelly Timm,** our new **Administrative Secretary.** Shelly is originally from the Toutle area and she has been working in the City Manager's office for about a month.

PRESENTATIONS:

Humane Society Spay & Neuter Clinic: **Rick Johnson, Executive Director,** stated the spay and neuter clinic opened October 22nd. Currently, a part-time veterinarian comes to the clinic on Thursdays. Rick hopes to get some veterinarians to volunteer their time to keep the price down. Last year the City contributed \$6,000 toward the spay and neuter clinic. The current charge is \$50 to spay and \$35 to neuter an animal. If a grant is obtained, the charges will probably be lowered \$20 each.

Council discussion followed. Upon motion by Councilmember McDaniel, seconded by Councilmember Futchter, 'Move to pay the Humane Society \$6,000 next year for the spay and neuter clinic.' Further discussion followed. Motion carried, all voting yes.

Pathways 20-20: Paul Youmans, Director of Pathways 20-20, gave a presentation. Their main priorities are increasing healthy life styles, enhancing educational opportunities, and strengthening families. Pathway 20-20 is able to bring people together in a safe environment to talk about problems and come up with solutions to make an impact for the health and well being of the community.

Mel Jewell, Pathways 20-20 Board Treasurer, said when the community takes ownership, everyone will benefit.

Upon motion by Councilmember Chester, seconded by Councilmember Karnofski, 'Move to include \$2,800.00 in the 2008 budget to fund Pathways 20-20,' motion carried, all voting yes.

Civil Air Patrol: Public Works Director David Sypher, said the airport board has recommended that the Council allow the airport to build a 14' by 7' high partition wall and install a door at the old FBO building located at 2222 S. Pacific. Upon motion by Councilmember Futchter, seconded by Councilmember Wheeler, 'Allow the building of a 14' by 7' high partition wall to be installed in the old FBO building at 2222 S. Pacific,' motion carried, all voting yes.

Consultant Review: Public Works Director David Sypher provided a list of the active consultant engineering contracts. Council discussion followed. It was the consensus of the Council to set up a workshop at a later date to discuss the possibility of setting some universal fees between the City of Kelso, City of Longview, and Cowlitz County.

CONSENT AGENDA:

Liquor License Assumption: 4 Caminos, Inc., dba Casa De Las Estrellas to West Main Pub & Grill, 404 West Main – *Removed from the agenda to allow Cowlitz 2 Fire & Rescue time to complete their inspection.*

Jaime Ambriz and Scott Allen, owners of West Main Pub & Grill, stated they are trying to establish a fun and safe environment where a person can listen to music and shoot pool. They are still doing some minor remodeling and plan to meet with Chief Wayne Nelson and the Liquor Control Board by the end of the week.

Special Occasion Liquor License: Kelso Ladies Auxiliary of Elks #1482

Upon motion by Councilmember McDaniel, seconded by Councilmember Futchter, 'Approve the Consent Agenda,' motion carried, all voting yes.

MOTION ITEMS:

Ordinance No. 07-3654 – Amending the 2007 Budget: The Deputy City Clerk read the ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember Karnofski, ‘Adopt Ordinance No. 07-3654, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING THE 2007 BUDGET TO REFLECT REVENUES AND APPROPRIATE FUNDS TO COVER EXPENDITURES OVER AND ABOVE THOSE ANTICIPATED AT THE TIME SAID BUDGET WAS ADOPTED.’ City Manager Paul Brachvogel stated the emergency management division of the State of Washington requested payment of \$124,000 to cover a reimbursement made to FEMA for Aldercrest expenditures. Motion carried, all voting yes.

Ordinance (1st Reading) – Adopting 2008 Budget: The Deputy City Clerk read the ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember McDaniel, ‘Pass on 1st reading, ‘AN ORDINANCE RELATING TO MUNICIPAL FINANCE AND ADOPTING A BUDGET FOR THE CITY OF KELSO FOR THE 2008 FISCAL YEAR,’ motion carried, all voting yes.

Ordinance (1st Reading) – Amending Ordinance No. 04-3557 – Model Tax Ordinance: The Deputy City Clerk read the ordinance by title only. Upon motion by Councilmember Futcher, seconded by Councilmember McDaniel, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 04-3557, CODIFIED AS KELSO MUNICIPAL CODE 5.03 WHICH ADOPTED A MODEL TAX ORDINANCE FOR THE CITY OF KELSO.’ Finance Director Brian Butterfield stated the law requires the 39 cities in Washington that collect Business and Occupation Taxes to adopt a model ordinance to make the tax structure for every city very similar. Council discussion followed. Motion carried, all voting yes.

Ordinance (1st Reading) – Amending Administrative Procedures Regarding B & O Tax: The Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Karnofski, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 04-3558, CODIFIED AS KELSO MUNICIPAL CODE 5.02, ADMINISTRATIVE PROVISIONS FOR BUSINESS AND OCCUPATION TAXES.’ Finance Director Brian Butterfield stated this ordinance outlines the rules businesses need to follow. Motion carried, all voting yes.

Ordinance (1st Reading) – Increasing Water and Sewer Rates: The Deputy City Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Futcher, ‘Pass on 1st reading, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 06-3637 TO INCREASE WATER AND SEWER RATES.’ Public Works Director David Sypher stated the water and sewer rates would increase 6%. Council discussion followed.

Rod Wright, 97 Banyon Drive, spoke from the audience concerning the sewer rates in Kelso.

Council discussion followed. Motion carried, all voting yes. Further Council discussion followed.

Ordinance (1st Reading) – Setting Stormwater Rates (Proposing a 3% Increase):

The Deputy City Clerk read the ordinance by title only. Upon motion by Councilmember Futch, seconded by Councilmember Karnofski, 'Pass on 1st reading, 'AN ORDINANCE OF THE CITY OF KELSO AMENDING ORDINANCE NO. 97-3379 RELATING TO STORMWATER MANAGEMENT BY INCREASING THE BASE RATE FOR SINGLE-FAMILY PARCELS, AND INCREASING THE MONTHLY SERVICE CHARGE FOR ALL CATEGORIES OF OTHER DEVELOPED PARCELS.' Council discussion followed. Motion carried, all voting.

Authorization to Amend Current Professional Services Contract for Engineering Plan Review and Planning Services with Wallis Engineering with Supplemental

Agreement No. 1: Public Works Director Sypher stated this amendment allows more control by setting an upper limit and providing Council with a monthly report. Upon motion by Councilmember Futch, seconded by Councilmember McDaniel, 'Authorize the City Manager to sign Supplemental Agreement No. 1 with Wallis Engineering.' Discussion followed. Motion carried, all voting yes.

Proposed Stormwater Contract (NPDES) Phase II Permit with Skillings-Connolly:

Public Works Director Sypher stated the City needs to comply with this or we will not be eligible for grants. We will also be subject to levies and fines. Upon motion by Councilmember Chester, seconded by Councilmember Karnofski, 'Authorize the City Manager to sign the contract with Skillings-Connolly in the amount of \$112,466.52.' David reported the City has received a \$75,000 grant from DOE to assist with the permit compliance and development of a citywide stormwater master plan and we are applying for another \$50,000 grant. Council discussion followed. Councilmembers Wheeler, McDaniel, Chester, Karnofski, Futch, and Gregory voted yes. Councilmember Slater voted no. Motion passed 6 to 1.

Resolution No. 07-952 – Regarding Fees for Right-of-Way Permits: The Deputy City Clerk read the proposed resolution by title only. Upon motion by Councilmember Chester, seconded by Councilmember Futch, 'Approve Resolution No. 07-952, 'A RESOLUTION FIXING THE FEES TO BE CHARGED FOR PERMITS TO WORK IN THE PUBLIC RIGHT-OF-WAY,' motion carried, all voting yes.

MANAGER'S REPORT:

Paul Brachvogel: 1) We have received word that both the northbound and southbound lanes of Interstate 5 will be closed for at least thirty-six hours, beginning at noon today,

Rod Wright, 97 Banyon Drive, spoke from the audience concerning the high sewer rates in Kelso.

Council discussion followed. Motion carried, all voting yes. Further Council discussion followed.

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MANAGER'S REPORT:

Paul Brachvogel: 1) We have received word that both the northbound and southbound lanes of Interstate 5 will be closed for at least thirty-six hours, beginning at noon today,

due to the flooding. The Chehalis area had ten feet of water on the freeway. 2) A proclamation was received from Gov. Gregoire declaring a state of emergency due to the flooding in Western Washington.

STAFF REPORTS:

David Sypher: 1) I want to compliment the staff during this inclement weather. The crews were well prepared. There were just two small street closures. River Road and Allen Street by Corduroy were closed for 12 hours. 2) We have received the plaque to honor former State Senator Sid Snyder. A special ceremony will be held after the holidays.

Michael Kerins: No report

Geraldine de Rooy: 1) A ukulele event was held at the library this evening. 2) The book sale at the library on Saturday, December 1, was well attended.

Wayne Nelson: 1) Four people who had felonies were apprehended. 2) We are working with the Three Rivers Mall during the holidays. 3) We have been working with the Kelso School District concerning the rapid response protocol to school violence problems. 4) There have been some burglaries at several schools. 5) Officers are doing extra patrol before and after school around the high school. 6) An officer was bitten by an injured cat and had to go to the emergency room. 7) The Reserve Officers provided security at the Kelso Tree Lighting. 8) Total adult arrests are down from this time last year.

Brian Butterfield: 1) I want to recognize the efforts of all the employees in the Finance Department along with other volunteers to help make the Tree Lighting Festival a success.

COUNCIL REPORTS:

Joe Wheeler: No report

David Futcher: No report

John Karnofski: No report

Mark Chester: No report

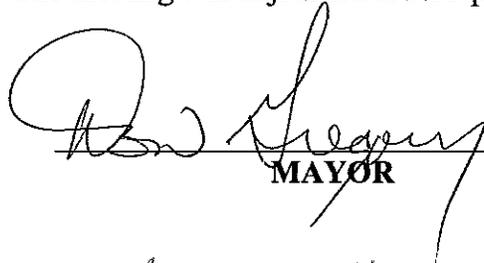
Todd McDaniel: 1) This is the time of year to think about making donations to some of the organizations in the community. CAP has sent out requests for donations. 2) Joe Connor, a Cowlitz County Deputy, was injured and had to be hospitalized when he fell

off a ladder. Be careful when putting up and taking down decorations because so many people fall off ladders this time of year.

Alan Slater: 1) I keep noticing the beautiful Eagle Statue which sits on the floor in the back. I think it should be put on a shelf. 2) We need to take a stand against the LNG plant.

Don Gregory: 1) The Tree Lighting Festival was awesome. Two Catlin second grade students, Dillon Coffee and Poetry Douglas, helped light the tree. 2) We might need to look at getting some of the new LCD lights and eventually a new tree.

Upon motion by Councilmember Slater, seconded by Councilmember Fatcher, 'Move to Adjourn,' motion carried, all voting yes. The meeting was adjourned at 9:15 p.m.


MAYOR


CITY CLERK