

Kelso City Council Agenda

Regular Meeting, 6:00 pm
July 7, 2015
City Hall, Council Chambers
203 South Pacific
Kelso, WA 98626



**Special accommodations for the handicapped and hearing impaired are available
by special arrangement through the City Clerk's Office at 360-423-0900**

Invocation:

Pastor Vonda McFadden, Kelso first United Methodist Church

Roll Call to Council Members:

1. Approve Minutes:

1.1. June 16, 2015 – Regular Meeting

2. Presentations:

2.1. West Main Streetscape Revitalization Project – OTAK, Inc.

3. Consent Items:

4. Citizen Business:

5. Council Business:

5.1. Contract – Consultant Services, West Kelso Sub-area Plan

5.2. Contract – 2015 Talley Way Overlay Project

5.3. Contract – NW 2nd Ave. Water & Sewer Improvements Project

5.4. Interlocal Agreement – Rural County Public Facility Funds, West Main Street
Revitalization Project

6. Action/Motion Items:

6.1. Resolution

6.1.1. Shoreline Master Plan Adoption

Kelso City Council Agenda

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Other Items:

- City Manager Report
- Staff/Dept Head Reports
- Council Reports
- Other Business
- Executive Session

Pastor Mark Schmutz, Northlake Baptist Church, gave the invocation. Mayor David Futcher led the flag salute. The Regular Meeting of the Kelso City Council was called to order by Mayor Futcher. Councilmembers in attendance were Rick Roberson, Dan Myers, David Futcher, Todd McDaniel, and Gary Schimmel. Councilmembers Jared Franklin and Gary Archer were absent.

Minutes: Upon motion by Councilmember Schimmel, seconded by Councilmember McDaniel, 'Approve the Minutes of the 6/02/15 Regular Meeting,' motion carried, all voting yes.

PRESENTATIONS:

National Alliance on Mental Illness (NAMI) of Southwest Washington: NAMI Executive Director Peggy McCarthy and Cowlitz County Coordinator Janie Gislason provided a brief overview of the organization's functions and their plans for the shared use at the 109 Allen Street facility.

Shoreline Master Program: Consultant Gregg Dohrn provided an overview of the history, the major components, and the next steps for adopting the updated program.

CONSENT AGENDA:

1. **Auditing of Accounts:** \$ 1,579,316.15

Upon motion by Councilmember Schimmel, seconded by Councilmember Myers, 'Approve the Consent Agenda and the Auditing of Accounts in the amount of \$1,579,316.15,' motion carried, all voting yes.

CITIZEN BUSINESS:

Tarlok Mann, 5600 Mt. Solo Road, Longview, spoke about his seasonal ice cream business and allowing food vendors at Tam O'Shanter Park.

Melia Meyer, 1014 N. 19th Ave., spoke about signage for home based businesses.

Jim Hill, 1100 N. 22nd Ave., requested the councilmembers' attendance record report. He spoke about the funding for NAMI, solar panels, and a certain property that needs mowed.

WALK-ON ITEM:

NAMI Lease Agreement and South Kelso Neighborhood Association (SKNA) Amended Lease Agreement – 109 Allen Street: Upon motion by Councilmember

Roberson, seconded by Councilmember Schimmel, ‘Approve the NAMI Lease Agreement and the SKNA Amended Agreement.’ City Attorney Janean Parker briefed the Council on the two agreements. Discussion followed. Motion passed, all voting yes.

COUNCIL BUSINESS:

Resolution No. 15-1135 – Community Solar Project with Inovus Solar: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Schimmel, ‘Pass Resolution 15-1135, ‘A RESOLUTION OF THE CITY OF KELSO, WASHINGTON, APPROVING A LOCAL COMMUNITY SOLAR PROJECT WITH INOVUS SOLAR.’ Discussion followed. Motion passed, all voting yes. By consensus of the Council, qualified applicants will need to meet the criteria in the contract, be a City of Kelso utility customer, and the method of selection will be a lottery.

MOTION ITEMS:

Ordinance No. 15-3848 – Amend KMC 9.04 State Criminal Statutes Adopted by Reference: The Deputy Clerk read the proposed ordinance by title only. Upon motion by Councilmember McDaniel, seconded by Councilmember Myers, ‘Adopt Ordinance No. 15-3848, ‘AN ORDINANCE OF THE CITY OF KELSO AMENDING CHAPTER 9.04 OF THE KELSO MUNICIPAL CODE TO UPDATE THE CRIMINAL STATUTES WHICH HAVE BEEN ADOPTED BY REFERENCE, TO ADOPT AN ADDITIONAL STATUTE BY REFERENCE MAKING IT AN OFFENSE TO FAIL TO REGISTER AS A SEX OFFENDER AND RE-ADOPTING THOSE STATUTES WHICH ARE UNCHANGED.’ Motion passed, all voting yes.

Resolution No. 15-1136 – Adopt Six Year Transportation Improvement Program 2016-2021: The Deputy Clerk read the proposed resolution by title only. Upon motion by Councilmember Roberson, seconded by Councilmember Schimmel, ‘Pass Resolution No. 15-1136, ‘A RESOLUTION OF THE CITY OF KELSO, COWLITZ COUNTY, WASHINGTON, ADOPTING AN AMENDMENT TO THE SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM FOR CONSTRUCTION OF STREET IMPROVEMENTS.’ Motion passed, all voting yes.

MANAGER’S REPORT:

Steve Taylor: 1) Announced that there will be an executive session. 2) Provided an update on the annexation of the “doughnut hole” area in South Kelso.

COUNCIL REPORTS:

Gary Schimmel: No report.

Todd McDaniel: Provided an update on the Cowlitz Transit Authority Board.

Dan Myers: Commented on the Dirt Quake USA motorcycle event in Castle Rock this weekend.

Rick Roberson: Sympathy goes out to Tom Hutchinson's family.

David Futcher: Commented that the Airport Operating Board is asking that each affiliated jurisdiction share the repair cost for a corrosion protection system to an underground fuel tank. By Consensus of the Council, the City of Kelso will pay its portion of the cost.

City Manager Taylor announced that applications for the 2016 Lodging Tax Funds will be available on July 1st through the end of the month. The applications will be on the City of Kelso website and at city hall.

EXECUTIVE SESSION:

At 7:22 p.m., Mayor Futcher announced that the Council will convene into executive session to discuss potential litigation. The executive session is expected to last approximately 8 minutes and no action will be taken. The city attorney was present.

The Council reconvened into regular session at 7:30 p.m.

There being no further business, Mayor Futcher adjourned the meeting at 7:30 p.m.

MAYOR

CITY CLERK

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

West Kelso Sub-area Plan
Consultant agreement

Agenda Item: _____

Dept. of Origin: Community Development/Eng

For Agenda of: July 7, 2015

PRESENTED BY:

Michael Kardas, P.E.
Community Development Director / City Engineer

Cost of Item: \$69,921

City Manager: Steve Taylor

AGENDA ITEM ATTACHMENTS:

Consultant Scope of Work and Fee Estimate from BERK Consulting

SUMMARY STATEMENT:

The Council recently approved the City's updated Comprehensive Plan. In that document a special planning effort was identified as necessary to fully address the numerous and varied land use issues in West Kelso. This plan will advise the City regarding potential land use code revisions, as well as economic revitalization and blight reduction strategies specifically for West Kelso. Some if not all of these tools should also prove useful throughout the City.

To this end, the City published a request for proposals for a planning consultant to prepare the West Kelso sub-area plan in May. We received 8 responses and interviewed 5 firms.

We have completed the process and selected BERK Consulting as the best qualified to provide this service.

FINANCIAL IMPACT:

Staff initially estimated the budget range for this study to be between \$30,000 and \$50,000. In working through the desired scope elements and reviewing consultant submittals, we determined that a high quality product that would provide lasting guidance to the City would require a higher funding level. BERK's fee is on the low end of the range of firms selected for interview. This is a CDBG eligible activity and funds for this contract are currently in the City's HUD program income.

RECOMMENDED ACTION:

Staff recommends council make a motion to authorize the City Manager to execute a professional service agreement with BERK, Consulting in the amount of \$69,921.

MEMORANDUM

DATE: June 25, 2015

TO: Mike Kardas, City of Kelso - Community Development Director/City Engineer

FROM: Jeff Arango, AICP

RE: West Kelso Subarea Plan Scope and Budget

BERK is pleased to submit a detailed scope of work and budget for the West Kelso Subarea Plan. The total project cost is estimated at \$69,921 and within the low end of the budget range in our project proposal. Additional time has been allocated in lieu of other tasks to develop the detailed land use and zoning plans for the neighborhood as previously discussed. BERK wants to ensure the scope of work meets the City's needs so please do not hesitate to let us know if additional revisions are necessary. BERK and our team members very much look forward to working with the City of Kelso and the greater Kelso community on this exciting project.

PROJECT SCOPE + BUDGET

Task 1: Project Kick-off & Public Engagement Plan

- **Work with the City to form a Plan Advisory Committee** (Planning Commission or new committee)
- **Kick-Off Meeting with Staff and Plan Advisory Committee:** Potential activities could include a walking tour, brainstorm of guiding principles, as well as feedback on a draft public engagement plan

DELIVERABLE: Finalize Public Engagement Plan

- List of business and property owners, community groups, other interested stakeholders
- Public Meeting and Workshop Schedule
- Project Postcard – to be mailed to stakeholders
- Interview list

Assumptions: One on-site meeting in Kelso with Staff and Plan Advisory Committee or Planning Commission to be combined with site visit and data gathering. Specific details of the public engagement plan to be finalized.

Task 2: Existing Conditions Analysis

- **Existing Conditions Analysis**
 - **Development Capacity and Land Use Analysis** based on current zoning and regulations.
 - **Comprehensive Plan and Development Code Audit** – Review the existing comprehensive plan, zoning, and development code. Demonstrate development consistent with the code at catalyst sites using 3D modeling.
 - **Review and establish market conditions**, absorption rates by land use category, and opportunities for redevelopment of private and city owned parcels.

- **Identify and assess lands in public ownership** in study area for new opportunities including sale of property for redevelopment, public/private partnerships, public facilities, and short-term programming of spaces. Analysis will be primarily qualitative with graphic examples.
- **Review capital plans and planned public investments** for the study area and identify funding sources for future projects. Focus on most significant or early phase projects.
- **Assess organizational capacity** to support revitalization in West Kelso
- **Assess existing land uses**, number of businesses and building stock, and identify opportunities for restoration and adaptive reuse. Assessment will be based on available GIS data and informational interviews.
- **Conduct a Transportation Analysis** including traffic volumes and capacity on major arterials and intersections (up to 10 intersections).
- **Assess existing streetscape** and public space components to identify opportunities for improvement
- **Conduct Stakeholder Interviews** (approximately 8-12 interviews in person and by phone)

DELIVERABLE: Existing Conditions Report, Draft and Final

Assumptions: City to provide all readily available background information and data including previous studies, GIS data, demographic information, and building activity.

Task 3: Vision & Guiding Principles - Public Workshop #1

- **Public Workshop #1**
 - Provide project overview, opportunities for information and input, and present existing conditions analysis
 - Present “Mirror on West Kelso” – an outsider’s perspective on West Kelso including issues and opportunities
 - Brainstorming session with larger group
 - Small group exercises with the general public focused on visioning
 - Summarize results and findings from the workshop, post on project website, provide opportunities for input and feedback
- **Craft vision statement and guiding principles**
- **Present vision statement and guiding principles to Advisory Committee, Planning Commission, and City Council along with preliminary alternative concepts**

DELIVERABLE: Vision Statement and Guiding Principles with Supporting Graphics

Assumptions: Workshop to be held in Kelso with key project team members. City to assist consultant team with the meeting location, set up and public notices. Presentation to of vision statement and guiding principles to the City will be a joint meeting with the Planning Commission/City Council or on consecutive days.

Task 4: Plan Development & Alternatives - Public Workshop #2

Based on the existing conditions analysis, vision statement, guiding principles, and public input:

- **Develop Plan Alternatives (2-3 alternatives) addressing the following:**
 - Economic Development
 - Land Use and zoning map amendments

- Streetscape improvements and beautification
- Building restoration and adaptive reuse
- Urban Design
- Land Use and Zoning Plan
- Development Standards and Design Guideline Recommendations
- Concept plans for public spaces and publicly owned parcels (catalyst sites)
- Infrastructure Assessment (Streets, Sewer, Water, Stormwater)
- Implementation strategies and tools
- Organizational development and capacity to support revitalization
- Preliminary planning-level cost estimates for public improvements and funding options

DELIVERABLE: Plan alternatives Summary for public input

- **Present plan alternatives to Plan Advisory Committee, Planning Commission, and City Council**
- **Public Workshop #2**
 - Present plan alternatives and small group exercises for input on preferred alternative
- Refine plan alternatives based on input
- Recommendation from Plan Advisory Committee regarding the preferred alternative

Assumptions: Workshop to be held in Kelso with key members of the project team. Presentation of plan alternatives to the City to be conducted at a joint meeting of Planning Commission/City Council/Plan Advisory Committee (if formed) or held on consecutive days.

Task 5: Finalize Subarea Plan for Adoption

- **Review by Planning Commission and City Council**
- **City Council Adoption Process**

DELIVERABLE: Final Plan for review and recommendation by the Advisory Committee

Assumptions: Project manager to attend up to two meetings to present the plan alternatives to the City legislative bodies. Staff will handle SEPA review and the drafting of ordinance for adoption.

Figure 1. Project Budget

	BERK Consulting						MAKERS			Mackay Sposito	DKS	Total Hours and Estimated Cost by Task
	B. Murphy, Principal	L. Grueter, Project Director	J. Arango, Project Manager	I. Cannell, Analyst	A. Raymond, GIS Analyst	T. Guneskera Analyst	J. Owen, Urban Designer	B. Bengford, Urban Designer	R. Miller, Analyst	B. Cole/ T. Shauer, Landscape Architect	R. Flisakowski Transportation Engineer	
2015 Hourly Rate	\$250	\$175	\$150	\$125	\$125	\$90	\$180	\$180	\$110	\$150	\$150	
Task 1: Project Kick-off & Public Engagement Plan												
Task 1.1 Kick-off Meeting		8	8					4		4	4	
Task 1.2 Finalize Public Engagement Plan		2	2	4				2	4		4	
Subtotal	0	10	10	4	0	0	0	6	4	4	4	42 \$6,470
Task 2: Existing Conditions Analysis												
Task 2.1 Development Capacity and Land Use Analysis					6							
Task 2.2 Plan and Development Code Audit		2	6	12				6				
Task 2.3 Market Conditions	6					10						
Task 2.4 Identify and Assess Lands in Public Ownership			6				2	5		8		
Task 2.5 Infrastructure Assessment										6		
Task 2.5 Transportation and Streetscape							4				10	
Task 2.6 Stakeholder Interviews									15			
Task 2.7 Finalize Existing Conditions Report		4	6	12								
Subtotal	6	6	18	24	6	10	6	11	15	14	10	126 \$18,210
Task 3: Vision and Guiding Principles												
Task 3.1 Workshop #1	0		12	14				12	14			
Task 3.2 Summarize Workshop				4								
Task 3.3 Vision Statement and Guiding Principles			4	4							4	
Task 3.4 Present to the City			8									
Subtotal	0	0	24	22	0	0	0	12	14	0	4	76 \$10,650
Task 4: Plan Development and Alternatives												
Task 4.1 Develop Alternatives (Up to 3)		4	8	8	8		4	6		14	12	
Task 4.2 Public Workshop #2		6	12	8				12	12			
Task 4.3 Plan Alternatives Summary			4	6								
Task 4.4 Present to the City			12									
Subtotal	0	10	36	22	8	0	4	18	12	14	12	136 \$20,080
Task 5: Finalize Subarea Plan for Adoption												
Task 5.1 Draft Subarea Plan	4	6	13	12		10	2	6	6	6	8	
Task 5.2 Final Subarea Plan			4	4		6						
Task 5.3 Present to the City			6									
Subtotal	4	6	23	16	0	16	2	6	6	6	8	93 \$13,140
Total Estimated Hours	10	32	111	88	14	26	12	53	51	38	38	473
Cost (Hours*Rate)	\$2,500	\$5,600	\$16,650	\$11,000	\$1,750	\$2,340	\$2,160	\$9,540	\$5,610	\$5,700	\$5,700	\$68,550
Subtotal Consultant Cost	\$68,550											
Project Expenses @ ~2% of project budget	\$1,371											
Estimated Project Total	\$69,921											

Assumptions: Project to begin in July and be completed by the end of 2015. Contract will be based on a fixed-fee/not to exceed amount. Budget may be shifted between tasks, but may not exceed the total contract price.

Figure 2. Project Schedule + Milestones

Public Engagement	Plan Milestones	2015 Timeline
Plan Advisory Committee	Project Kick-off and Public Engagement Plan	 
Stakeholder Interviews	Existing Conditions Assessment	
Public Workshop #1	Vision and Guiding Principles	
Public Workshop #2	Plan Development + Alternatives	
Input from Advisory Committee, Planning Commission, and City Council	Final Subarea Plan & Implementation Strategy	
	Adoption Process	 

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

Award Contract for:
2015 Talley Way Overlay
Project #581502

Agenda Item: _____

Dept. of Origin: Community Development/Eng

For Agenda of: July 7, 2015

PRESENTED BY:

Michael Kardas, P.E.
Community Development Director / City Engineer

Cost of Item: \$338,165.00

City Manager: Steve Taylor

AGENDA ITEM ATTACHMENTS:

Bid Tabulation

SUMMARY STATEMENT:

The 2015 Talley Way Overlay provides for the planing and removal of the existing asphalt surface and an inlay of new street surface on Colorado Street from Clinton Street to Talley Way and on Talley Way from Colorado Street to a point approximately 250 feet south of the southerly intersection of Talley Way and Bakers Way Loop. The major work elements being 12,500 SY of Pavement planning and 2,950 Tons of Hot Mix Asphalt.

Two (2) bids were received for this project ranging from a high bid of \$345,345.00 to the low bid of \$338,165.00. After reference checks, Lakeside Industries, Inc. submitted the qualified low combined bid of \$338,165.00.

FINANCIAL SUMMARY:

This project is funded by the Arterial Streets Fund and the qualified low bid is \$58,373.00 below the Engineer's Estimate of \$396,538.00.

RECOMMENDED ACTION:

Staff recommends that the City Council award the project to the lowest qualified bidder, Lakeside Industries, Inc. in the amount of \$338,165.00.

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE:

Award Contract for:
NW 2nd Ave Water & Sewer Improvements
Project #591504

Agenda Item: _____

Dept. of Origin: Community Development/Eng

For Agenda of: July 7, 2015

PRESENTED BY:

Michael Kardas, P.E.
Community Development Director / City Engineer

Cost of Item: \$966,425.22

City Manager: Steve Taylor

AGENDA ITEM ATTACHMENTS:

Bid Tabulation

SUMMARY STATEMENT:

The project consists of the construction of approximately 1,300 linear feet of ductile iron waterline, 3 fire hydrant assemblies, and miscellaneous appurtenances. The project also consists of the construction of approximately 2640 linear feet PVC sanitary sewer pipe, including side sewers, and 240 linear feet of PVC storm sewer pipe with all required appurtenances. Restoration will include approximately 1,300 feet of road reconstruction as well as associated concrete curb and gutter, driveways and sidewalks.

Eight (8) bids were received for this project ranging from a high bid of \$1,249,452.00 to the low bid of \$966,425.22. Nutter, Corp. submitted the qualified low bid of \$966,425.22.

FINANCIAL SUMMARY:

This project is funded by the Water and Sewer Capital Reserve Funds and the qualified low bid is \$144,516.78 below the Engineer's Estimate of \$1,110,942.00.

RECOMMENDED ACTION:

Staff recommends that the City Council award the project to the lowest qualified bidder, Nutter, Corp., in the amount of \$966,425.22.

NW 2ND AVE WATER & SEWER IMPROVEMENTS

Project # 591504

BID TABULATION - June 24, 2015

Item No.	Description	Engineer's Estimate			NOVA CONTRACTING		PR WORTH		
		Quan	Unit	Price	Amount	Unit	Price	Amount	
1	Mobilization	1	LS	\$ 76,000.00	\$ 76,000.00	\$100,000.00	\$ 100,000.00	\$ 38,845.00	\$ 38,845.00
2	Project Temporary Traffic Control	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 12,000.00	\$ 14,400.00	\$ 14,400.00
3	Crushed Surfacing Top Course - CSTC	6,500	TON	\$ 25.00	\$ 162,500.00	\$ 32.00	\$ 208,000.00	\$ 18.00	\$ 117,000.00
4	Crushed Surfacing Base Course - CSBC	2,700	TON	\$ 25.00	\$ 67,500.00	\$ 30.00	\$ 81,000.00	\$ 18.00	\$ 48,600.00
5	HMA for Pavement Repair Cl. 1/2" PG 64-22	840	TON	\$ 160.00	\$ 134,400.00	\$ 100.00	\$ 84,000.00	\$ 90.00	\$ 75,600.00
6	8-inch Cement Concrete Pavement	60	SY	\$ 100.00	\$ 6,000.00	\$ 200.00	\$ 12,000.00	\$ 72.00	\$ 4,320.00
7	PVC Storm Sewer Pipe 8-inch Dia.	260	LF	\$ 60.00	\$ 15,600.00	\$ 60.00	\$ 15,600.00	\$ 88.00	\$ 22,880.00
8	Manhole 48-inch Dia.	8	EA	\$ 4,500.00	\$ 36,000.00	\$ 4,000.00	\$ 32,000.00	\$ 7,500.00	\$ 60,000.00
9	Precast Catch Basin	2	EA	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00	\$ 4,000.00	\$ 1,500.00	\$ 3,000.00
10	Foundation Material	80	CY	\$ 50.00	\$ 4,000.00	\$ 120.00	\$ 9,600.00	\$ 18.00	\$ 1,440.00
11	Shoring	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 42,000.00	\$ 42,000.00	\$ 10,500.00	\$ 10,500.00
12	Connect to Existing Sewer Main	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00	\$ 1,800.00	\$ 7,200.00
13	Construction Surveying	1	LS	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00	\$ 8,500.00	\$ 8,500.00
14	Abandonment of Existing Sewer Facilities	1	LS	\$ 15,000.00	\$ 15,000.00	\$ 4,000.00	\$ 4,000.00	\$ 32,000.00	\$ 32,000.00
15	Surface Restoration and Clean up	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 46,000.00	\$ 46,000.00	\$ 9,500.00	\$ 9,500.00
16	Ductile Iron Pipe for Water Main 8-inch Dia.	60	LF	\$ 60.00	\$ 3,600.00	\$ 50.00	\$ 3,000.00	\$ 85.00	\$ 5,100.00
17	Ductile Iron Pipe for Water Main 10-inch Dia.	20	LF	\$ 80.00	\$ 1,600.00	\$ 100.00	\$ 2,000.00	\$ 95.00	\$ 1,900.00
18	Ductile Iron Pipe for Water Main 12-inch Dia.	1,220	LF	\$ 85.00	\$ 103,700.00	\$ 70.00	\$ 85,400.00	\$ 106.00	\$ 129,320.00
19	Connect to Existing Water Main	4	EA	\$ 2,000.00	\$ 8,000.00	\$ 2,000.00	\$ 8,000.00	\$ 1,100.00	\$ 4,400.00
20	Abandonment of Existing Water Facilities	1	LS	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	\$ 13,600.00	\$ 13,600.00
21	Gate Valve 8-inch	3	EA	\$ 1,200.00	\$ 3,600.00	\$ 2,000.00	\$ 6,000.00	\$ 2,100.00	\$ 6,300.00
22	Gate Valve 12-inch	5	EA	\$ 2,200.00	\$ 11,000.00	\$ 4,000.00	\$ 20,000.00	\$ 4,050.00	\$ 20,250.00
23	Fire Hydrant Assembly	3	EA	\$ 5,000.00	\$ 15,000.00	\$ 4,000.00	\$ 12,000.00	\$ 8,248.00	\$ 24,744.00
24	Service Connection 3/4 Inch Dia.	34	EA	\$ 1,500.00	\$ 51,000.00	\$ 1,000.00	\$ 34,000.00	\$ 1,323.00	\$ 44,982.00
25	PVC Sanitary Sewer Pipe 6-inch Dia.	1,150	LF	\$ 45.00	\$ 51,750.00	\$ 90.00	\$ 103,500.00	\$ 78.00	\$ 89,700.00
26	PVC Sanitary Sewer Pipe 8-inch Dia.	440	L	\$ 60.00	\$ 26,400.00	\$ 90.00	\$ 39,600.00	\$ 88.00	\$ 38,720.00
27	PVC Sanitary Sewer Pipe 12-inch Dia.	1,050	FLF	\$ 75.00	\$ 78,750.00	\$ 110.00	\$ 115,500.00	\$ 165.00	\$ 173,250.00
28	Locate Side Sewers	60	EA	\$ 300.00	\$ 18,000.00	\$ 300.00	\$ 18,000.00	\$ 806.00	\$ 48,360.00
29	Cement Concrete Curb & Gutter	810	LF	\$ 45.00	\$ 36,450.00	\$ 30.00	\$ 24,300.00	\$ 36.55	\$ 29,605.50
30	Cement Concrete Driveway	90	SY	\$ 100.00	\$ 9,000.00	\$ 60.00	\$ 5,400.00	\$ 146.00	\$ 13,140.00
31	Cement Concrete Sidewalk	140	SY	\$ 70.00	\$ 9,800.00	\$ 50.00	\$ 7,000.00	\$ 105.00	\$ 14,700.00
32	Cement Concrete Curb Ramp	50	SY	\$ 150.00	\$ 7,500.00	\$ 60.00	\$ 3,000.00	\$ 124.00	\$ 6,200.00
Sub Total					\$1,028,650.00		\$ 1,156,900.00		\$ 1,118,056.50
8% Sales Tax					\$82,292.00		\$ 92,552.00		\$ 89,444.52
Contract Amount					\$1,110,942.00		\$ 1,249,452.00		\$ 1,207,501.02

Item No.	Description
1	Mobilization
2	Project Temporary Traffic Control
3	Crushed Surfacing Top Course - CSTC
4	Crushed Surfacing Base Course - CSBC
5	HMA for Pavement Repair Cl. 1/2" PG 64-22
6	8-inch Cement Concrete Pavement
7	PVC Storm Sewer Pipe 8-inch Dia.
8	Manhole 48-inch Dia.

ADVANCED EXCAVATING		3 KINGS ENVIRONMENTAL		LANDIS & LANDIS	
Unit	Price	Unit	Price	Unit	Price
	\$ 83,000.00		\$155,200.00		\$ 91,000.00
	\$ 2,500.00		\$ 12,500.00		\$ 45,000.00
	\$ 17.65		\$ 22.50		\$ 18.00
	\$ 24.50		\$ 40.00		\$ 22.00
	\$ 140.00		\$ 172.50		\$ 90.00
	\$ 123.00		\$ 179.00		\$ 160.00
	\$ 50.00		\$ 30.00		\$ 81.00
	\$ 3,300.00		\$ 4,089.00		\$ 5,200.00

9	Precast Catch Basin
10	Foundation Material
11	Shoring
12	Connect to Existing Sewer Main
13	Construction Surveying
14	Abandonment of Existing Sewer Facilities
15	Surface Restoration and Clean up
16	Ductile Iron Pipe for Water Main 8-inch Dia.
17	Ductile Iron Pipe for Water Main 10-inch Dia.
18	Ductile Iron Pipe for Water Main 12-inch Dia.
19	Connect to Existing Water Main
20	Abandonment of Existing Water Facilities
21	Gate Valve 8-inch
22	Gate Valve 12-inch
23	Fire Hydrant Assembly
24	Service Connection 3/4 Inch Dia.
25	PVC Sanitary Sewer Pipe 6-inch Dia.
26	PVC Sanitary Sewer Pipe 8-inch Dia.
27	PVC Sanitary Sewer Pipe 12-inch Dia.
28	Locate Side Sewers
29	Cement Concrete Curb & Gutter
30	Cement Concrete Driveway
31	Cement Concrete Sidewalk
32	Cement Concrete Curb Ramp

\$ 1,200.00	\$ 2,400.00	\$ 1,520.00	\$ 3,040.00	\$ 1,600.00	\$ 3,200.00
\$ 85.00	\$ 6,800.00	\$ 56.50	\$ 4,520.00	\$ 40.00	\$ 3,200.00
\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00	\$ 7,500.00	\$ 7,500.00
\$ 3,500.00	\$ 14,000.00	\$ 1,600.00	\$ 6,400.00	\$ 1,300.00	\$ 5,200.00
\$ 6,500.00	\$ 6,500.00	\$ 11,250.00	\$ 11,250.00	\$ 10,000.00	\$ 10,000.00
\$ 7,000.00	\$ 7,000.00	\$ 20,066.00	\$ 20,066.00	\$ 6,500.00	\$ 6,500.00
\$ 4,500.00	\$ 4,500.00	\$ 22,428.00	\$ 22,428.00	\$ 35,000.00	\$ 35,000.00
\$ 89.00	\$ 5,340.00	\$ 53.00	\$ 3,180.00	\$ 150.00	\$ 9,000.00
\$ 71.00	\$ 1,420.00	\$ 57.00	\$ 1,140.00	\$ 225.00	\$ 4,500.00
\$ 78.00	\$ 95,160.00	\$ 69.00	\$ 84,180.00	\$ 125.00	\$ 152,500.00
\$ 2,300.00	\$ 9,200.00	\$ 1,800.00	\$ 7,200.00	\$ 1,500.00	\$ 6,000.00
\$ 5,500.00	\$ 5,500.00	\$ 8,007.00	\$ 8,007.00	\$ 7,500.00	\$ 7,500.00
\$ 1,000.00	\$ 3,000.00	\$ 1,206.00	\$ 3,618.00	\$ 1,100.00	\$ 3,300.00
\$ 1,800.00	\$ 9,000.00	\$ 2,264.00	\$ 11,320.00	\$ 2,100.00	\$ 10,500.00
\$ 5,000.00	\$ 15,000.00	\$ 5,129.00	\$ 15,387.00	\$ 5,800.00	\$ 17,400.00
\$ 1,400.00	\$ 47,600.00	\$ 1,525.00	\$ 51,850.00	\$ 1,800.00	\$ 61,200.00
\$ 83.00	\$ 95,450.00	\$ 29.00	\$ 33,350.00	\$ 115.00	\$ 132,250.00
\$ 79.00	\$ 34,760.00	\$ 30.00	\$ 13,200.00	\$ 95.00	\$ 41,800.00
\$ 73.00	\$ 76,650.00	\$ 35.00	\$ 36,750.00	\$ 100.00	\$ 105,000.00
\$ 200.00	\$ 12,000.00	\$ 1,765.00	\$ 105,900.00	\$ 250.00	\$ 15,000.00
\$ 27.00	\$ 21,870.00	\$ 36.00	\$ 29,160.00	\$ 31.00	\$ 25,110.00
\$ 112.00	\$ 10,080.00	\$ 99.50	\$ 8,955.00	\$ 70.00	\$ 6,300.00
\$ 93.00	\$ 13,020.00	\$ 98.00	\$ 13,720.00	\$ 75.00	\$ 10,500.00
\$ 150.00	\$ 7,500.00	\$ 109.00	\$ 5,450.00	\$ 80.00	\$ 4,000.00

\$ 942,005.00
\$ 75,360.40
\$ 1,017,365.40

\$ 1,128,173.00
\$ 90,253.84
\$ 1,218,426.84

\$ 1,142,720.00
\$ 91,417.60
\$ 1,234,137.60

Item No.	Description
1	Mobilization
2	Project Temporary Traffic Control
3	Crushed Surfacing Top Course - CSTC
4	Crushed Surfacing Base Course - CSBC
5	HMA for Pavement Repair Cl. 1/2" PG 64-22
6	8-inch Cement Concrete Pavement
7	PVC Storm Sewer Pipe 8-inch Dia.
8	Manhole 48-inch Dia.
9	Precast Catch Basin
10	Foundation Material
11	Shoring
12	Connect to Existing Sewer Main
13	Construction Surveying
14	Abandonment of Existing Sewer Facilities
15	Surface Restoration and Clean up
16	Ductile Iron Pipe for Water Main 8-inch Dia.
17	Ductile Iron Pipe for Water Main 10-inch Dia.
18	Ductile Iron Pipe for Water Main 12-inch Dia.
19	Connect to Existing Water Main
20	Abandonment of Existing Water Facilities
21	Gate Valve 8-inch
22	Gate Valve 12-inch

NUTTER, CORP		TAPANI, INC		ROTSCHY, INC	
Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
\$ 85,228.17	\$ 85,228.17	\$107,000.00	\$ 107,000.00	\$ 29,129.21	\$ 29,129.21
\$ 20,000.00	\$ 20,000.00	\$104,000.00	\$ 104,000.00	\$ 6,500.00	\$ 6,500.00
\$ 12.00	\$ 78,000.00	\$ 15.00	\$ 97,500.00	\$ 21.00	\$ 136,500.00
\$ 17.00	\$ 45,900.00	\$ 21.00	\$ 56,700.00	\$ 21.00	\$ 56,700.00
\$ 130.00	\$ 109,200.00	\$ 90.00	\$ 75,600.00	\$ 151.00	\$ 126,840.00
\$ 175.00	\$ 10,500.00	\$ 245.00	\$ 14,700.00	\$ 130.00	\$ 7,800.00
\$ 38.00	\$ 9,880.00	\$ 50.00	\$ 13,000.00	\$ 45.00	\$ 11,700.00
\$ 3,000.00	\$ 24,000.00	\$ 7,500.00	\$ 60,000.00	\$ 3,500.00	\$ 28,000.00
\$ 1,200.00	\$ 2,400.00	\$ 2,100.00	\$ 4,200.00	\$ 1,350.00	\$ 2,700.00
\$ 44.00	\$ 3,520.00	\$ 185.00	\$ 14,800.00	\$ 75.00	\$ 6,000.00
\$ 4,000.00	\$ 4,000.00	\$ 15,000.00	\$ 15,000.00	\$ 1,500.00	\$ 1,500.00
\$ 2,200.00	\$ 8,800.00	\$ 1,500.00	\$ 6,000.00	\$ 850.00	\$ 3,400.00
\$ 5,500.00	\$ 5,500.00	\$ 25,000.00	\$ 25,000.00	\$ 4,500.00	\$ 4,500.00
\$ 9,000.00	\$ 9,000.00	\$ 9,500.00	\$ 9,500.00	\$ 4,500.00	\$ 4,500.00
\$ 1,000.00	\$ 1,000.00	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	\$ 5,000.00
\$ 67.00	\$ 4,020.00	\$ 70.00	\$ 4,200.00	\$ 50.00	\$ 3,000.00
\$ 81.00	\$ 1,620.00	\$ 76.00	\$ 1,520.00	\$ 54.00	\$ 1,080.00
\$ 67.00	\$ 81,740.00	\$ 65.00	\$ 79,300.00	\$ 85.00	\$ 103,700.00
\$ 1,500.00	\$ 6,000.00	\$ 2,500.00	\$ 10,000.00	\$ 1,900.00	\$ 7,600.00
\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00	\$ 5,000.00	\$ 5,000.00
\$ 1,100.00	\$ 3,300.00	\$ 1,500.00	\$ 4,500.00	\$ 1,100.00	\$ 3,300.00
\$ 2,000.00	\$ 10,000.00	\$ 2,500.00	\$ 12,500.00	\$ 2,100.00	\$ 10,500.00

23	Fire Hydrant Assembly
24	Service Connection 3/4 Inch Dia.
25	PVC Sanitary Sewer Pipe 6-inch Dia.
26	PVC Sanitary Sewer Pipe 8-inch Dia.
27	PVC Sanitary Sewer Pipe 12-inch Dia.
28	Locate Side Sewers
29	Cement Concrete Curb & Gutter
30	Cement Concrete Driveway
31	Cement Concrete Sidewalk
32	Cement Concrete Curb Ramp

\$	5,000.00	\$	15,000.00	\$	7,500.00	\$	22,500.00	\$	6,400.00	\$	19,200.00
\$	1,500.00	\$	51,000.00	\$	2,000.00	\$	68,000.00	\$	2,100.00	\$	71,400.00
\$	109.00	\$	125,350.00	\$	43.00	\$	49,450.00	\$	100.00	\$	115,000.00
\$	55.00	\$	24,200.00	\$	43.00	\$	18,920.00	\$	55.00	\$	24,200.00
\$	69.00	\$	72,450.00	\$	49.00	\$	51,450.00	\$	61.00	\$	64,050.00
\$	470.00	\$	28,200.00	\$	600.00	\$	36,000.00	\$	170.00	\$	10,200.00
\$	33.00	\$	26,730.00	\$	45.00	\$	36,450.00	\$	28.00	\$	22,680.00
\$	85.00	\$	7,650.00	\$	145.00	\$	13,050.00	\$	85.00	\$	7,650.00
\$	85.00	\$	11,900.00	\$	118.00	\$	16,520.00	\$	75.00	\$	10,500.00
\$	95.00	\$	4,750.00	\$	152.00	\$	7,600.00	\$	100.00	\$	5,000.00

\$	894,838.17
\$	71,587.05
\$	966,425.22

\$	1,072,460.00
\$	85,796.80
\$	1,158,256.80

\$	914,829.21
\$	73,186.34
\$	988,015.55

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: INTERLOCAL AGREEMENT
WITH COWLITZ COUNTY ACCEPTING RURAL
ECONOMIC DEVELOPMENT GRANT FUNDING
FOR WEST MAIN STREET REVITALIZATION
PROJECT.

Agenda Item: _____

Dept. of Origin: _____ City Manager _____

For Agenda of: July 7, 2015 _____

Originator: Steve Taylor _____

PRESENTED BY:

Steve Taylor

City Attorney: **Janean Parker**

City Manager: **Steve Taylor**

Agenda Item Attachments:

Agreement will be provided at the meeting

SUMMARY STATEMENT:

The City was awarded \$150,000 by Cowlitz County from its Rural Economic Development Fund program for streetscape improvements to West Main Street as part of the City's revitalization efforts along the corridor. The interlocal agreement authorizes the transfer of these funds for the specified purposes under the terms contained in the agreement. The City Council previously approved the application for these grant funds.

OPTIONS:

1. Move to approve the interlocal agreement with Cowlitz County for Rural Economic Development Funds for the West Main Street Revitalization project in the amount of \$150,000.
2. Do not approve the interlocal agreement.
3. Take no action and bring back for consideration at a future meeting.

RECOMMENDED ACTION:

Move to approve the interlocal agreement with Cowlitz County for the receipt of Rural Economic Development Funds for the West Main Street Revitalization Project in the amount of \$150,000.

INTERLOCAL AGREEMENT

THIS INTERLOCAL AGREEMENT is made and entered into pursuant to Chapter 39.34 of the Revised Code of Washington, by and between Cowlitz County, Washington, a political subdivision of the State of Washington, acting by and through its Board of Commissioners, (the "County") and the City of Kelso, a municipal corporation organized under the laws of the State of Washington, and wholly situated in Cowlitz County, Washington, (the "City"), on the date shown below.

RECITALS

1. County is eligible for and receives sales and use taxes for rural counties authorized in RCW 82.14.370 and imposed in Cowlitz County Code Chapter 3.21, as amended. Such tax is authorized for the purpose of financing public facilities serving economic development purposes in rural areas. County has agreed to pay over to the City a portion of the proceeds of said tax revenues be used as part of the cost of the West Main Street Revitalization Project. Said improvements are more particularly described in the Project Information Sheet for Rural County Public Facility Funds, submitted by the City, dated March 13, 2015. The contribution to the City from County tax proceeds for this Project will be in the amount of \$150,000.

This Project is listed in the 2014-2019 Kelso Six-Year Transportation Improvement Plan.

2. The City has the appropriate statutory authority pursuant to RCW Title 35A.11, and is ready, willing, and able to complete the Project described herein, and the parties are entering into this Agreement to carry out such purpose.

3. Entry into this Agreement is authorized under Chapter 39.34 of the Revised Code of Washington, the Interlocal Cooperation Act.

AGREEMENT

For and in consideration of the mutual covenants contained herein, the parties hereto agree as follows:

1. Effective Date/Duration: This Agreement shall be effective upon execution by both parties.

2. Purpose: The purpose of this Agreement is to allow the County to provide partial funding assistance to the City for the West Main Street Revitalization Project. Said improvements are more particularly described in the Project Information Sheet for Rural County Public Facility Funds, submitted to the County by the City, dated March 13, 2015, the ("Project").

3. Planning Design/Implementation: The City agrees to design and complete the Project described herein, no later than June 30, 2016. The County shall have no responsibility for the design or management of said Project. The City shall have the sole authority to determine its design and enter into contracts with consultants and contractors in the manner allowed by law.

4. Financing: Pursuant to this Agreement, County shall pay to the City the sum of \$150,000, on or before December 31, 2015. Such funds shall be invested by the City until needed for Project costs. All funds distributed to the City pursuant to this agreement, including interest accruing on the investment of such funds, shall be restricted solely for payment of costs incurred in connection with the Project.

5. Budget: The total estimated cost for the Project is \$1,025,000. The Project is anticipated to be completed no later than June 30, 2016. The City has developed a budget for said Project, will maintain the budget, and will

account for all expenditures made for the Project. In consideration of the above described transfer of funds, the City hereby warrants and guarantees that the said Project shall be completed as described herein notwithstanding any cost overruns incurred in the course of the Project.

6. Repayment Guarantees: In the event that tax proceeds have been disbursed to the City and the Project does not proceed or is not completed as anticipated, the City hereby guarantees that it will refund to the County all such proceeds disbursed to it, together with accrued interest at the same rate as if the funds had been invested with the Washington State Local Government Investment Pool, provided that the City may deduct such amounts as it shall have applied to the Project through the date on which a decision is made not to proceed with or to abandon the Project.

7. Termination: Neither the County nor the City may terminate this Agreement until the Project is complete and payment for said Project is fully satisfied.

8. Indemnification: The City shall be solely responsible for management of the Project. In further consideration of the above described transfer of tax proceeds, the City shall defend, indemnify and hold harmless the County from and against all claims, whether sounding in contract or in tort, arising out of or in any way related to the Project. This paragraph shall survive the completion, expiration, and/or termination of this Agreement.

9. Duty to Submit Agreement to Jurisdictional State Officer or Agency: The requirements of R.C.W. 39.34.050 do not apply to this Agreement as no State Officer or Agency has control over the subject matter of this Agreement.

Dated _____, 2015.

BOARD OF COMMISSIONERS OF
COWLITZ COUNTY, WASHINGTON

CITY OF KELSO

Michael A. Karnofski, Chair

David Futcher, Mayor

Dennis P. Weber, Commissioner

Attest:

Joe Gardner, Commissioner

Brian Butterfield, Clerk/Treasurer

Attest:

Approved as to form:

Tiffany Ostreim, Clerk of the Board

Janean Parker, City Attorney

Approved as to form:

Douglas E. Jensen, Chief Civil
Deputy Prosecuting Attorney

Return completed application to:
Cowlitz County
Office of Administrative Services
Attn: Katrina Harris
207 Fourth Avenue North #308
Kelso, WA 98626

DUE NOT LATER THAN:
March 13, 2015 @ 4:30 p.m.

RECEIVED OAS
MAR 13 2015
3:10 p.m.

*Project Information Sheet:
Rural County Public Facility Funds*

Telephone: (360) 577-3065, ext. 2786
FAX: (360) 423-9987

SUBMIT AN ORIGINAL AND SIX (6) COPIES

SECTION 1: APPLICANT

Project Title	West Main Street Revitalization
Applicant	City of Kelso
Contact Person	Michael Kardas
Title	Community Development Director/City Engineer
Mailing Address	P.O. Box 819 Kelso, WA 98632
Capital Facilities Plan where Project is Listed	2014-2019 Kelso Six-Year Transportation Improvement Plan
Telephone	360-577-3376
Fax	360-423-6591
E-mail	mkardas@kelso.gov ; staylor@kelso.gov
Federal Tax I.D.:	91-6001252


Signature of Authorized Official:

3/13/2015
Date

SECTION 2: PROJECT ELIGIBILITY

Money collected under RCW 82.14.370 shall be used on public facilities and for economic development purposes.

Select the type of public facility that applies to your project:

- | | |
|--|--|
| <input type="checkbox"/> Bridge | <input type="checkbox"/> Natural gas |
| <input checked="" type="checkbox"/> Road | <input type="checkbox"/> Buildings |
| <input type="checkbox"/> Domestic or industrial water facility | <input type="checkbox"/> Structures |
| <input type="checkbox"/> Sanitary sewer facility | <input type="checkbox"/> Telecommunications infrastructure |
| <input type="checkbox"/> Earth stabilization | <input type="checkbox"/> Transportation infrastructure |
| <input checked="" type="checkbox"/> Storm sewer facility | <input type="checkbox"/> Commercial infrastructure |
| <input type="checkbox"/> Railroad | <input type="checkbox"/> Port facilities |
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Personnel—Economic Development Office |
- Amount requested \$ _____
Stop here; information requested on the project proposal form is not required.

Identify the area(s) in Cowlitz County where this project will be located.
Provide a site map, reproducible in black and white in 8 ½ x 11 format.
(vicinity map attached)

Is the project currently listed in one or more of the following plans (check all that apply):

- Comprehensive Economic Development Strategy Report
- County’s Capital Facilities Plan
- Your agency comprehensive or capital facilities plan
- Other; please specify: _____

If no, will the project be listed in one or more of the plans prior to start of construction?

Date of plan: _____

Which Plan: _____

SECTION 3: PROJECT BUDGET ESTIMATES

What is the estimated budget for this project? Indicate whether the budget is based on preliminary estimates, engineers' estimates, feasibility studies or public bids; include administration, design and construction costs.

\$1,025,000
(preliminary project budget breakdown attached)

List all funding sources for this project. Indicate the amount and status of the funding, i.e. grant application pending, grant secured, loan application pending, loan secured. L.I.D., R.I.D., bonds sold or to be sold.

Will rural county public facility funds be used to leverage other funds?

<u>Source</u>	<u>Status</u>	<u>Date</u>	<u>Amount</u>
Federal STP_U	Request in Progress	3/2015	\$300,000
State N/A			\$_____
Local/Public Kelso Tr Ben Dst	Approved	12/2014	\$105,000
Local/Public CDBG Prg Inc.	Approved	12/2014	\$300,000
Other 2014 Rural Pub. Fac. Grant	Approved	4/2014	\$170,000
Total Resources:			<u>\$875,000</u>

If in-kind or volunteer contributions for this project are planned, please describe.

Identify specifically the elements of the project for which the rural county public facility funds are requested.

All identified streetscape improvements illustrated in attached rendering.

RURAL COUNTY PUBLIC FACILITY FUNDS REQUESTED

\$150,000

SECTION 5: PROJECT SUMMARY

DESCRIPTION OF PUBLIC FACILITY PROJECT:

Briefly describe the project, including, among other things, the following items:

- a) Type, size, location and use of public facility.

The proposed project improves approximately 850 feet of West Main Street in Kelso. Work includes: new sidewalks, enhanced decorative crosswalks, new pavement, pedestrian scale lighting, and water quality facilities for treating storm water. The street is the remaining portion of West Main between 3rd Avenue and Cowlitz Way. It is contiguous to the new construction and will further contribute to the revitalization of the West Kelso commercial area.

- b) Indicate why the rural county public facility funds are necessary for the project to succeed.

The streetscape project is the initial phase of revitalization for the West Main corridor. The West Main Realignment project, which relieves a regional transportation need, will impact current West Main business properties by the expected loss of traffic trips. The City is commencing a revitalization effort to engage the community, plan for new uses compatible with a pedestrian-oriented retail and mixed-use corridor, and implement zoning regulations and design standards that allow for greater densities and more intensive use of the land. The ultimate goal is to bolster West Main as an attractive destination for retail services, office locations, and potential residential uses. Streetscape improvements are necessary to provide better on-street parking and provide buffers and aesthetic features for pedestrian patrons of West Main businesses. Discretionary city funds are limited for these improvements, but the City is investing over \$400,000 of CDBG program income and Transportation Benefit District funds for the project. A request for \$300,000 in federal Surface Transportation Program funds to the MPO is being submitted in March 2015. The Rural County Public Facility program is an appropriate source for funding the remainder of this economic revitalization project.

- c) Is the project ready to proceed? If the project is not ready to proceed, describe what must be completed before the project is ready and estimate a start date.

The design consultant has been selected and the preliminary design, permitting, and contract document preparation must be completed before construction. Given the project's larger scope from the description provided in the previous grant application, additional monies need to be secured to complete the project in one construction phase. Design engineering to the 90% level is expected to be complete by October 2015 with construction to commence in November/December 2015.

- d) If applicable, list all permits and environmental reviews required and give their current status (applied for, permit issued, etc.)

This project requires a City of Kelso Civil Engineering Permit. It will also be necessary to submit the project to SEPA and NEPA threshold review. Neither application has been submitted at this time. Both processes require the completion of preliminary design work in order to submit. In either case, the time required to complete these processes should not affect the completion schedule.

e) Estimate the date for project completion.

Public outreach and design would take place this year with construction complete by June 2016.

f) Does this proposed project duplicate existing capacity in the community-either public or private? i.e. who are your partners and/or competitors?

This project does not duplicate any existing facility. The work is an enhancement to an existing street in an area of Kelso hit hard by recent construction impacts as well as the lingering effects of the recent recession.

SECTION 6: PROJECT GOALS

Describe how your public facility project meets the goals identified in R.C.W. 82.14.370, as amended, namely financing of public facilities serving economic develop purposes in rural counties. **“Economic development purposes”** is defined in the statute as “those purposes that facilitate the creation or retention of businesses and jobs in a county.” Check and discuss any or all that apply, specifically:

- Promote the ongoing operation of business in rural distressed areas;

This project creates an enhanced environment for existing retail, professional and service businesses in the West Kelso area by adding new pedestrian facilities, increasing available on- street parking, and adding pedestrian scale lighting.

- Promote the expansion of existing business in rural distressed areas;

The proposed improvements along with revised development guidelines should foster an environment for existing businesses to expand.

- Attract new businesses to rural distressed areas;

New infrastructure on the frontages of the existing properties will reduce the impacts on new businesses interested in locating in Kelso. Developers will have reduced requirements to build frontage improvements because they will already be in place. Revised parking requirements will also reduce financial burdens on potential new businesses.

- Assist in the development of new businesses from within rural distressed areas;

See previous response above.

- Provide family wage jobs to the citizens of rural distressed areas.

The reconstruction in the West Kelso area will create an environment favorable to professional service businesses.

Specifically identify the number and type of family wage jobs that will be created or retained as a result of your project:

- | | |
|---|------------------------|
| <input checked="" type="checkbox"/> Construction | No. of jobs: <u>25</u> |
| <input checked="" type="checkbox"/> Permanent full time | No. of jobs: <u>60</u> |
| <input checked="" type="checkbox"/> Permanent part-time | No. of jobs: <u>30</u> |
| <input type="checkbox"/> Seasonal | No. of jobs: _____ |
| <input type="checkbox"/> Other (specify) | No. of jobs: _____ |

- Promote the development of communities of excellence in rural distressed areas;

Other (be specific).

SECTION 7: APPLICANT CAPACITY

Identify the organization(s) and individual(s) involved in the project activities described in this application. Explain how the project is coordinated between involved parties.

The project is solely a City of Kelso project and will not require any special coordination.

SECTION 8: PROJECT TIME LINE (Need to update dates)

Provide estimated schedule for this project.

	Estimated Completion Date (month/year)
Preliminary Engineering Report	<u>5/2015</u>
Environmental Review(s)	<u>11/2015</u>
All Required Permits Obtained	<u>11/2015</u>
Design Engineering	<u>10/2015</u>
Land/Right-of-Way Acquisition	<u>N/A</u>
Prepare Bid Documents	<u>11/2015</u>
Award Construction Contract(s)	<u>12/2015</u>
Begin Construction	<u>1/2016</u>
Project Operational	<u>6/2016</u>

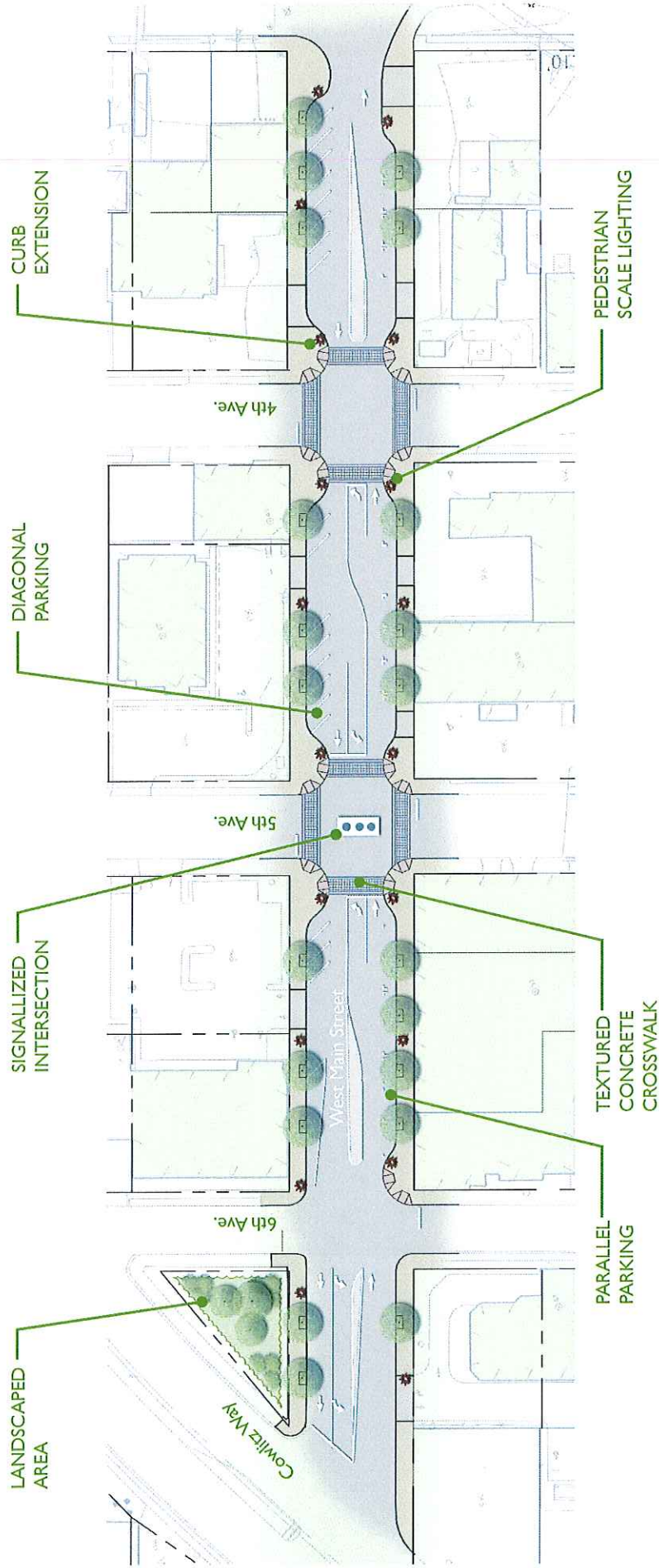
SECTION 9: PROJECT DYNAMICS

Provide other information, or special and unique features of the project that merit attention.

Constructing these new facilities in West Kelso will further fuel the renewal process started by the West Main Realignment Project. The West Kelso commercial area has been impacted significantly by the construction process. This project creates a more destination-oriented commercial zone.

WEST MAIN STREETSCAPE





WEST MAIN STREETSCAPE

Estimator:					
Date of Estim	3/12/2015				
West Main Streetscape					
From 4th Ave to Cowlitz Way					
ITEM NUMBER	QUANTITY	DESCRIPTION	UNIT	UNIT PRICE	COST
PREPARATION					
1	1	MOBILIZATION	L.S.	\$30,000	\$30,000
TRAFFIC CONTROL					
2	1	TEMPORARY TRAFFIC CONTROL	L.S.	\$20,000	\$20,000
GRADING					
3	5,000	PLANING BITUMINOUS PAVEMENT	S.Y.	\$5	\$25,000
4	100	CONCRETE PAVEMENT REPAIR	S.Y.	\$250	\$25,000
SURFACE TREATMENT AND PAVEMENTS					
5	100	HMA CL 1/2 IN. PG 64-22	TON	\$125	\$12,500
STORM SEWER, SANITARY SEWER, AND WATER MAINS					
6	500	STORM SEWER PIPE	L.F.	\$60	\$30,000
7	4	STORM DRAIN MANHOLE	EACH	\$3,500	\$14,000
8	10	PRECAST CATCH BASIN	EACH	\$1,500	\$15,000
9	4	RAIN GARDEN	EACH	\$10,000	\$40,000
TRAFFIC					
9	1	MODIFY TRAFFIC SIGNAL SYSTEM - W. MAIN / 5TH AVE	L.S.	\$50,000	\$50,000
10	1	PERMANENT SIGNING AND STRIPING	L.S.	\$5,000	\$5,000
11	1	ILLUMINATION	L.S.	\$275,000	\$275,000
OTHER ITEMS					
12	1,600	CURB AND GUTTER	L.F.	\$18	\$28,800
13	180	DRIVEWAY APPROACH	S.Y.	\$50	\$9,000
14	1,825	SIDEWALK	S.Y.	\$45	\$82,125
15	340	TEXTURED CONCRETE CROSSWALK	SY	\$120	\$40,800
16	5	SIDEWALK RAMP	EACH	\$2,500	\$12,500
17	1	STREET TREES	LS	\$12,500	\$12,500
18	5	SIDEWALK RAMP	EACH	\$2,500	\$12,500
19					
SUBTOTAL					\$739,725
Engineering					\$215,000
CONTINGENCY (10%)					\$73,980
CONSTRUCTION TOTAL					\$1,028,705

Estimate includes:

1. Curb 'Bulb-Outs' at 4th and 5th Ave
2. Diagonal Parking on north side and parallel parking on south side
3. Pedestrian Scale lighting (3 light poles each side of street / each block)
4. Textured concrete crosswalks at 4th Ave and 5th Ave

AGENDA SUMMARY SHEET

Business of the City Council City of Kelso, Washington

SUBJECT TITLE: A RESOLUTION OF THE CITY COUNCIL OF KELSO WASHINGTON EXPRESSING THE INTENT TO ADOPT AN UPDATE OF THE CITY'S SHORELINE MASTER PROGRAM AND AUTHORIZING THE SUBMITTAL OF THE PROPOSED SHORELINE MASTER PROGRAM TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR FINAL APPROVAL.

Agenda Item: _____

Dept. of Origin: Community Development

For Agenda of: July 7, 2015

Originator: Steve Taylor

City Attorney: **Janean Parker**

City Manager: **Steve Taylor**

PRESENTED BY:

Agenda Item Attachments:

Resolution

SUMMARY STATEMENT:

The City began the process of updating the Shoreline Master Program in 2012 in concert with several other Cowlitz County jurisdictions funded by a grant from the Department of Ecology. After numerous challenges and leadership changes the City hired Gregg Dohrn to help facilitate the completion of the document with the previously selected consultant Parametrix.

A series of public involvement opportunities were presented including the formation of a technical advisory committee and a public hearing at the May 12, 2015 Planning Commission meeting. On June 9, 2015 the Planning Commission recommended the City Council adopt the proposed Shoreline Master Program. A few minor changes were made in response to the public comments that were received and Gregg Dohrn gave a presentation to Council on the final document at the Council meeting on June 16, 2015.

The final proposed documents can be found at
<http://www.kelso.gov/ShorelineMasterProgramUpdate>.

RECOMMENDED ACTION:

Move to adopt the Resolution expressing the intent to adopt the updated Shoreline Master Program and authorize the submittal of the proposed program to the Department of Ecology for final approval.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF KELSO WASHINGTON EXPRESSING THE INTENT TO ADOPT AN UPDATE OF THE CITY'S SHORELINE MASTER PROGRAM AND AUTHORIZING THE SUBMITTAL OF THE PROPOSED SHORELINE MASTER PROGRAM TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR FINAL APPROVAL.

WHEREAS, the City of Kelso adopted a Shoreline Master Program in 1977 in accordance with the provisions of the Washington State Shoreline Management Act; and

WHEREAS, the City is now required by state law to review and update its Shoreline Master Program in accordance with state guidelines ; and

WHEREAS, the City of Kelso has conducted an extensive public process to review and update the Shoreline Master Program including a public visioning meeting, several public workshops, public meetings of a technical advisory committee, consultation with affected private property owners and public agencies, and public meetings of the City Planning Commission and City Council; and

WHEREAS, the City has conducted an environmental review of the proposed updated Shoreline Master Program and has issued a Determination of Non-Significance in accordance with the provisions of the Washington State Environmental Policy Act; and

WHEREAS, the City Council met with the City Planning Commission on April 21, 2015 to receive a report on the status of the draft updated Shoreline Master Program and to discuss the most recent preview comments provided by the Washington State Department of Ecology; and

WHEREAS, the City Planning Commission conducted a public hearing on May 12, 2015 to receive comments on the draft updated Shoreline Master Program; and

WHEREAS, on June 9, 2015 the City Planning Commission reviewed public comments and forwarded the draft updated Shoreline Master Program to the Kelso City Council with a recommendation to approve the document, subject to final approval by the Department of Ecology; and

WHEREAS, the City Council has reviewed the recommended updated Shoreline Master Program for the City of Kelso; and

WHEREAS, it is the intent of the City Council to adopt by ordinance and implement the updated Shoreline Master Program upon final approval by the Department of Ecology.

NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF KELSO DO HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Their intent to adopt by Ordinance the updated Kelso Shoreline Master Program, as attached in Exhibit A, and as subsequently approved by the Washington State Department of Ecology.

SECTION 2. Authorizes the submission of the attached updated Shoreline Master Program to the Department of Ecology for final review and approval in accordance with the provisions of the Washington State Shoreline Management Act.

SECTION 3. This resolution shall be effective immediately upon its adoption.

ADOPTED by the City Council and **SIGNED** by the Mayor this _____ day of _____, 2015.

MAYOR

ATTEST/AUTHENTICATION:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

Exhibit A

The Kelso Shoreline Master Program can be found at:

http://www.kelso.gov/sites/default/files/images/cd-documents/kelso_full_smp_adoptdft_061215.pdf