



**CITY OF KELSO
COMMUNITY DEVELOPMENT DEPARTMENT**

P.O. Box 819
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Kelso, WA 98626

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APPEAL OF ADMINISTRATIVE DECISION CHECKLIST

The following checklist identifies information to be included with the application for Appeal of Administrative Decision. **All of the following information must be submitted and the application fee must be paid** before the application is considered complete.

I) Application Fees - \$1000. Checks shall be made payable to the "City of Kelso."

II) Four (4) folded and collated copies of the following information:

- 1. Land Use Application Form** – Shall be completed and signed in ink by the applicant and property owner(s).
- 2. Grounds for Appeal** – Elaborate how you believe the administrative decision does not meet the criteria or provisions outlined in the Kelso Municipal Code (KMC).